

On 6th April 2014 Section 3 of the Tribunals Courts and Enforcement Act (2007) is being implemented. This schedule changes the way enforcement companies recover local authority debts, including Council Tax and Business Rates, and provides a single charging structure. The new enforcement process and fee structure is shown below:

Fee Stage	Fixed Fee	Percentage Fee
Compliance Stage	£75	0%
Enforcement Stage	£235	7.5% on excess of debts over £1,500
Sale or disposal Stage	£110	7.5% on excess of debts over £1,500

Compliance Stage

The compliance fee of £75 will be payable the moment we refer a debt to an Enforcement Agency (previously known as Bailiffs). This fee is applied to each individual debt, even if it is issued at the same time. This means that if two debts under separate liability orders are referred, a £150 fee will be payable.

Enforcement Stage

The enforcement fee (£235) will be due on the Enforcement Agents first visit. This fee can be charged only once, regardless of the number of individual debts and visits made. Where multiple cases are executed at the same time, the gross debt is used (less fees) to calculate the 7.5% commission rate for debts above £1,500.

Sale Stage

The Sale Stage fee (£110 plus 7.5% on debts above £1,500) is activated when the Enforcement Agent first attends for the purpose of transporting goods to the place of sale. Once activated, the fee is due even if all possible activity at that stage is not completed.