

Notes

1. The applicant is the person on whose behalf the work is to be carried out, e.g. the owner of the building.
2. One copy of this form should be completed and submitted with plans and particulars in duplicate in accordance with the provisions of Building Regulation 13.
3. Subject to certain exceptions, where Approved Document Part B (Fire Safety) imposes a requirement in relation to the proposed building work, two further copies of the plans which demonstrate compliance with the requirements of Part B should be deposited.
4. Subject to certain exceptions a Full Plans Submission attracts charges payable by the person whom, or on whose behalf, the work is to be carried out. Most charges are payable in two stages. The first charge must accompany the deposit of plans and the second charge is a single payment in respect of each individual building, to cover the basic site visits and consultations necessary for the work to be completed satisfactorily.
5. Charges are dependant upon the type of work proposed. The scale of charges and methods of calculation are set out in the Guidance Notes accompanying the Scales of Charges which are available on request or the Councils' Web site. www.chorley.gov.uk
6. Charges: Table A: New Housing
Table B: Extensions to Dwellings
Table C: Alterations to Dwellings
Table D: Extensions to Buildings other than dwellings
Table E: Other work not covered by Tables A-D.
7. Subject to certain provisions of the Public Health Act 1936 owners and occupiers of premises are entitled to have their private foul and surface water drains and sewers connected to the public sewers where available. Special arrangements apply to trade effluent discharge. Persons wishing to make such connection must give not less than 21 days notice to the appropriate authority.
8. Persons proposing to carry out building work or make a material change of use of a building are reminded that permission may be required under the Town and County Planning Act.
9. Further information and advice concerning Building Regulation and Planning matters may be obtained from Planning Services at the address shown.

Chorley Council will use your information for processing your Building Regulation application in a manner compatible with the Data Protection Act. Any disclosures or sharing of information will only take place where required or permitted by law. For further information please visit www.chorley.gov.uk

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