

BUILDING REGULATIONS - Full Plans Submission**The Building Act 1984 and The Building Regulations 2010 (as amended)**

This form is to be filled in by the person who intends to carry out the work or their agent. If the form is unfamiliar please read the reverse side or consult the office indicated over. **Please use block capitals.**

1	Applicants Details
	Name:
	Address:
	Post code: Tel: Mobile:
	Email:

2	Agent's Details (if applicable)
	Name:
	Address:
	Post code: Tel: Mobile:
	Email:

3	Location of Building to which the Work Applies
	Address:
	Post Code:

4	Proposed Work
	Description:

5	Use of the Building
	1. If new building or extension please state proposed use:
	2. If existing building state present use:

6	Conditions (See note 8)
	Do you consent to the plans being approved subject to conditions where appropriate Yes/No

7	Electrical Work
	If the proposed work involves electrical work please identify who will be carrying out that work.
	Where electrical work is to be carried out by an unqualified person an additional charge will be made for inspecting and testing of the electrical work.
	Qualified Electrician Yes/No Part P Qualified Person Yes/No Unqualified Person Yes/No

8	Charges (See note 3 and separate guidance notes on charges for information)
	1. (Table A) Total number of dwellings and Types : Total No: No.of Types:
	2. (Tables B+D) Extensions - floor area in square metres:-
	3. (Table C) Work involving alteration to a dwelling. £
	4. (Table E) Estimated cost of the work excluding vat: £
	Plan Charge:- £ VAT:- £ Total:- £

9	Statement:
	This notice is given in relation to the building work described and is submitted in accordance with Regulation 12(2)(b) and is accompanied by the appropriate fee. I understand that further fees will be payable following the first inspection by the Local Authority. (Please ensure that you have completed the section on the rear of this form.)
	Name: Signature: Date:

