

FOOD AND CRAFT MARKET TERMS AND CONDITIONS



Chorley Food & Craft Market is intended to enable producers and cottage industries to sell their goods directly to consumers in circumstances which promote dialogue and understanding between producer and customer.

To be able to stand on one of our specialty markets your goods must fall within one of the categories below:

1. Farmers & Local Producers

- For primary product, the majority of the ingredients must be grown, reared, produced or sourced within the Northwest.
- The producer must manufacture the finished products within the Northwest.

Only the farmer/producer, or his or her employee who is directly involved in the growing or production of the food must attend the market. The use of representatives is prohibited.

2. Premium Food Supplies

- The primary product is considered a specialist food or ingredient representing high quality.
- The primary product is of an authentic continental or regional nature.

The stall holder must have specialist knowledge of the product they are selling.

3. Arts and Crafts

The primary product must be all your own work - design and make all elements of the product – **you can not sell bought-in work or imports.**

For example:

- An artist who paints original pieces of art.
- A jeweller, who cuts, solders, polishes, materials to form an item of jewellery.
- Textile designers who create original patterns and make original items.

4. Designers and Creative Persons

The primary product is an assembly of bought-in components.

For example:

- Jewellery created from threaded beads and jewellery findings.
- Painting onto objects such as glasses or vases.
- Making items to other peoples' designs.

5. Unique Goods Retailer

The primary product is one which demonstrates uniqueness to the market offer:

- Bought-in goods that demonstrate a unique, high level of design that make them an unusual specialised item.
- Selling food products (not produced by the trader) that constitute a unique gift.

..... **Every 2nd Saturday in Fazakerley Street, Chorley PR7 1BG**

PLEASE COMPLETE AND RETURN THE DOCUMENT OVERLEAF TO:

The Market Walk, Markets and Town Centre Team, Market Office, Cleveland St, Chorley, PR7 1BH

- a. The 'fee' is for a pitch of a maximum frontage of 3 metres and will be reviewed periodically.
- b. A 'Chorley Market' branded gazebo will be provided but you will need to provide your own tables and display equipment. We have a limited supply of side sheets for inclement weather.
- c. Selected stall positions have power provision via a 16Amp (blue) round socket. You will require your own adapter for 13Amp 3-pin plugs.
- d. Setting up will not commence before 8 am and trading will cease at approximately 4 pm.
- e. All stall holders must be in possession of, and display a copy of, proof of public liability insurance in excess of £5mn.
- f. It is the stall holder's responsibility to ensure full compliance with all relevant legal requirements and registration with appropriate legislative bodies i.e. Environmental Health.
- g. Traders' vehicles will not be allowed to remain on site once setting up is complete unless with express permission from the Market Manager. All traders will be given a free parking permit for one vehicle to be parked on Friday Street lorry-park for the duration.
- h. As all products are of an individual nature there are no duplication rules applied although a balance of trade will be sought, where possible, in the stall allocation process.
- i. The rules above are subject to an annual review and may be changed at the discretion of the Council. Revised rules will be distributed to all traders.
- j. The Council's decision is final in all operational matters.

I would like to apply to register as a trader under category 1 to 5 from the list overleaf.

(If you do not fall under one of these categories you must apply to be a casual trader on our regular market and may be restricted by rules of duplication and balance of trade.)

Category:..... Products:.....

.....

Name: (block capitals please)

Address:

Business Name:

Business Address (if different from above):.....

.....

Date of Birth: National Insurance No:.....

E-mail: Telephone

Public Liability Insurance Provider:..... Expiry Date

Which Environmental Health Local Authority are you registered with?.....

I, the stall holder, agree to abide by these rules and regulations and keep the organiser informed of any changes.

Signed: Date: