

Structure Level 2	Structure Level 3	Structure Level 4	Reporting Unit	Position Name	Annual Salary	Contractual Hours	Basis	Type	Responsibilities	Budget	Areas of Responsibility
			Chorley and South Ribble Councils	Chief Executive	£154,318.00	36.25	Full Time	Permanent	To deliver the councils' corporate and partnership priorities in line with the councils' Corporate Strategies. As the Head of Paid Service to ensure the effective strategic leadership of the council's Senior Management Team and be the Council's principal policy adviser in order to support the delivery of excellent services in accordance with Council policy, budgetary and statutory requirements.	£14,815,600	All employees of Chorley Council
Deputy Chief Executive			Deputy Chief Executive	Deputy Chief Executive	£109,933.56	36.25	Full Time	Permanent	To support the Chief Executive as the Councils' Deputy Chief Executive. To lead effective decision making and transformation across the councils, including the development and implementation of future shared service phases, as well as supporting the efficient delivery of services. To work with the Councils' Members, Chief Executive and leadership team to develop the culture and achieve the aims and desired outcomes of each Council. To support the Chief Executive in setting the overall strategic direction of the organisations.	£449,400	Change & Delivery; Finance; Governance
Customer and Digital			Customer and Digital	Director Customer + Digital	£96,539.63	36.25	Full Time	Permanent	This role will be responsible for delivering key customer facing services and continually improving the user experience through applying technology and digital solutions to drive innovation and achieve strategic priorities. You will lead the joint digital strategy and use of customer intelligence to shape and design key services, encouraging behaviour change and increasing customer satisfaction.	£4,672,600	Customer & Digital Directorate - Customer Services; ICT; Neighbourhoods & Waste; Streetscene
Deputy Chief Executive	Finance		Finance	Director of Finance	£93,534.00	36.25	Full Time	Permanent	To be the Councils' s151 officer, with statutory responsibilities under the Local Government Act 1972 and s114 of the Local Government Finance Act 1988 to maintain the financial administration of the Councils, balancing local service needs with corporate interests while also ensuring compliance with all financial, statutory and constitutional requirements. To contribute to the strategic leadership of the Councils and to ensure effective and efficient financial management of the organisation to meet Councils objectives.	£1,224,200	Shared Financial Services
Communities & Leisure			Communities & Leisure	Director of Communities & Leisure	£86,034.38	36.25	Full Time	Permanent	You will manage the Communities Directorate, driving a focus on prevention and early intervention across the councils with wider public service colleagues. You will lead the delivery and better integration of services focussed on the wider determinants of health and sustainable communities including environmental health, public protection, strategic housing, community wellbeing and leisure management. You will also be the lead director for safeguarding and public health. You will be the Managing Director of Chorley Leisure Ltd, and South Ribble Leisure Ltd.	£1,906,900	Communities & Housing; Public Protection;
Deputy Chief Executive	Change and Delivery		Change and Delivery	Director of Change & Delivery	£86,034.38	36.25	Full Time	Permanent	You will provide senior leadership and oversight for the councils, ensuring that change and transformation is well managed. As well as managing key corporate services, you will provide senior capacity to lead key programmes of change and transformation, cutting across the organisations and wider public services.	£1,767,500	Transformation & Partnerships; Economic Growth; Communications & Visitor Economy; HR
Deputy Chief Executive	Corporate Governance		Corporate Governance	Director of Corporate Governance	£86,034.00	36.25	Full Time	Permanent	To be the Monitoring Officer under the provisions of Section 5 of the Local Government and Housing Act 1989 for both Councils and to be the Councils' Data Protection Officer (DPO). To ensure that, in the delivery of its services, the Councils are compliant with relevant law, frameworks, guidance, policies and procedures – identifying issues of non-compliance and, where this is the case, ensuring that the appropriate remediation is undertaken. To be responsible for the overall direction, organisation, management and performance of Legal, Elections, Democratic, Corporates Support, Mayoralty, Procurement, and Internal Audit and Risk services.	£34,000	Governance; Legal Services; Audit & Risk
Property & Planning	CH Planning & Enforcement		CH Planning & Enforcement	Head of Planning & Enforcement	£74,716.00	36.25	Full Time	Permanent	As the Council's Head of Planning and Enforcement, you will lead and manage the council's planning, licensing, building control and compliance functions. You will work to ensure that the council meets statutory requirements in relation to development management and licensing. The effective planning service you will oversee will ensure that development meets the future needs of the borough, while the licensing and building control functions will keep the borough and residents safe.	£1,276,100	Chorley Council's Planning & Enforcement Service (including Shared Building Control Service)

Communities & Leisure	Public Protection		Public Protection	Head of Public Protection	£68,483.00	36.25	Full Time	Permanent	As the Head of Public Protection, you will provide leadership to the teams that provide environmental health, community safety and public protection to the councils. You will ensure that the councils' meet their statutory obligations in relation to environmental health and crime and disorder. In addition, you will manage the shared pest control function. You will make close links with other services to promote prevention and early intervention in the services the teams provide, promoting public health across the boroughs. For Chorley, you will also manage the animal welfare service.	£1,140,400	Public Protection (Chorley)
Customer and Digital	Shared Customer Services		Shared Customer Services	Head of Customer Services	£68,483.00	36.25	Full Time	Permanent	As the Shared Service Lead for Customer Services, you will lead and manage the Councils' customer service functions, ensuring the effective and holistic delivery of frontline services. You will maximise the use of technology to enable and facilitate access to services and support the delivery of streamlined and efficient customer journeys. You will be responsible for delivering continuous improvements to frontline service delivery in customer services and revenue and benefits to achieve high performance and operational productivity, and will work closely with other front-facing services across the organisations to ensure a consistent and inclusive customer experience.	£1,724,900	Customer Services
Deputy Chief Executive	Change and Delivery	Communications & Visitor Economy	Communications & Visitor Economy	Head of Communications and Visitor Economy	£68,483.00	36.25	Full Time	Permanent	As the Head of communications and events you will be responsible for the councils' internal and external communications. You will also take a lead on developing Chorley visitor economy offers, which includes the management of the boroughs' museums and cultural venues, including Astley Hall, you will oversee the events team in delivering high-quality events programmes.	£64,700	Communications & Visitor Economy
Deputy Chief Executive	Change and Delivery	Economic Growth	Economic Growth	Head of Economic Growth	£68,483.00	36.25	Full Time	Permanent	As the councils' Head of Economic Growth, you will our work to support business growth and economic development across the boroughs. You will work with partners to support the councils in achieving their priorities and objectives in relation to economic growth	£258,400	Business Advice Service (Chorley); Investment & Skills (South Ribble)
Deputy Chief Executive	Change and Delivery	Human Resources	Human Resources	Head of Human Resources	£68,483.00	36.25	Full Time	Permanent	The Head of HR will ensure that we have an efficient and effective workforce to deliver excellent council services both now and in the future. The role will manage HR resource and capacity to drive a strategic, intelligence-led approach to workforce management.	£582,700	HR Service
Deputy Chief Executive	Corporate Governance	Shared Assurance	Shared Assurance	Head of Audit + Risk	£68,483.00	36.25	Full Time	Permanent	As the councils' designated Head of Internal Audit, you will lead the audit and risk service. You will ensure that the councils achieve their objectives by evaluating the effectiveness of governance, risk management and internal control arrangements. You will work to promote good governance and risk management across the councils. In addition, you will ensure that the councils have in place appropriate arrangements for insurance, emergency planning and business continuity. Leading the councils' health and safety function, you will ensure that the councils have in place effective policies, procedures and frameworks.	£584,200	Audit & Risk Service
Deputy Chief Executive	Corporate Governance	Shared Democratic and Governance	Shared Democratic and Governance	Head of Democratic Services	£68,483.00	36.25	Full Time	Permanent	You will lead and manage the councils' democratic, civic and electoral services. You will ensure the services provide high standards of advice, guidance and support to Members and officers. Your service will ensure that the councils comply with statutory requirements while promoting good governance, accountability and transparency. You will ensure that the councils provide effective support their mayoralities, as well as an effective corporate support function.	£34,000	Democratic Services
Deputy Chief Executive	Corporate Governance	Shared Legal Services	Shared Legal Services	Head of Legal	£68,483.00	36.25	Full Time	Permanent	You will manage the legal and procurement team and ensure that in the delivery of their services, the Councils are compliant with relevant law, frameworks, guidance, policies and procedures - identifying issues of non-compliance and, where this is the case, ensuring that the appropriate remediation is undertaken. You will also be the Deputy Monitoring Officer for both Councils	£0	Legal; Procurement

Property & Planning	Operational Assets		Operational Assets	Head of Operational Assets	£68,483.00	36.25	Full Time	Permanent	You will lead and manage the councils' property operation and residential assets portfolio ensuring that they support the councils in achieving their priorities. You will ensure the councils' property portfolio is maximising the revenue for stakeholders. You will ensure that the council are providing a progressive housing portfolio which are statutory compliant and commercially sound. You will ensure that the councils' markets are thriving and well run, supporting the development of thriving town centres.	£1,952,200	Operational Assets
Property & Planning	Property & Development Projects		Property & Development Projects	Head of Property & Development Projects	£68,483.00	36.25	Full Time	Permanent	You will lead the councils' property and development function, ensuring that the councils' investment land and property assets are effectively managed, providing a professional corporate landlord and estates service. You will also lead our major development projects, from the development of initial proposals through to successful delivery.	£124,500	Property & Development Projects
Customer and Digital	CH Streetscene & Waste		CH Streetscene & Waste	Head of Neighbourhoods & Waste	£68,434.00	36.25	Full Time	Secondment	You will lead the councils' sovereign neighbourhood services, ensuring the maintenance and management of the boroughs' green spaces, parks, public assets, environmental enforcement and arboriculture services. You will lead the councils' waste services, ensuring the provision of a high-quality waste collection service to both domestic and business customers.	£2,174,700	Neighbourhoods & Waste (South Ribble); Streetscene (Chorley)
Communities & Leisure	CH Communities & Housing		CH Communities & Housing	Head of Communities & Housing	£64,328.00	36.25	Full Time	Permanent	As the Head of Communities and Housing, you will be responsible for leading the Council's work in building community resilience alongside its statutory housing functions of homelessness and adaptations. You will lead work on community hubs, community development and emerging work on social prescribing, developing the Council's asset-based approach to supporting our residents. As part of the council's approach to improving health and well-being, you will also lead the council's Active Health team.	£766,500	Communities & Housing (Chorley)
Property & Planning	CH Spatial Planning		CH Spatial Planning	Head of Spatial Planning	£64,328.00	36.25	Full Time	Permanent	As the Head of Spatial Planning, you will lead the Council's work around spatial planning, including the development of the Local Plan. You will also be responsible for managing the planning policy function, ensuring that appropriate support and advice is available to support effective decision making. You will work to develop spatial strategies for the organisation, including the housing strategy. Through the work of your team, you will support the promotion of prevention and early intervention and creation of sustainable communities. You will also lead the council's response to the climate emergency.	£404,400	Spatial Planning Team
Deputy Chief Executive	Finance	Finance	Finance	Head of Finance	£54,720.00	36.25	Full Time	Permanent	To provide high quality management accountancy services to South Ribble and Chorley Councils and to meet the responsibilities to the Shared Services Joint Committee (SSJC).	£0	Management Accountancy Team
Deputy Chief Executive	Finance		Finance	Principal Financial Accountant	£53,656.00	36.25	Full Time	Permanent	To provide high quality treasury management, financial and corporate accounting services to South Ribble Council, Chorley Council and their subsidiary companies, ensuring efficient and effective financial management, to meet the objectives of both councils and the responsibilities to the Shared Services Joint Committee (SSJC). In conjunction with the Principal Management Accountant, to act as the Councils' Deputy s151 Officer, with statutory responsibilities under the Local Government Act 1972 and s114 of the Local Government Finance Act 1988 to maintain the financial administration of the Councils, balancing local service needs with corporate interests whilst also ensuring compliance with all financial, statutory and constitutional requirements.	£0	Financial Accountancy Team
Property & Planning	CH Planning & Enforcement		CH Planning & Enforcement	Customer Services Manager (Enforcement)	£53,656.00	36.25	Full Time	Permanent	To lead the Council's Enforcement team in providing the full range of building control, licensing, planning enforcement and crime and grime enforcement services. To further develop and strengthen the council's approach to enforcement and ensure delivery of a high quality, professional, customer focused, flexible and proactive service.	0	Licensing & Planning Enforcement (Chorley)
Deputy Chief Executive	Change and Delivery	Economic Growth	SR Investment and Skills	Investment and Skills Manager	£51,515.00	36.25	Full Time	Permanent	As the Investment and Skills Manager, you will lead and manage the delivery of the Economic Strategy for South Ribble. You will develop and maintain key relationships and partnerships to inform the development and implementation of key strategic projects and initiatives to achieve economic priorities for South Ribble. You will be the key point of contact for economic intelligence for South Ribble providing advice and guidance to key stakeholders including senior management and council members.	0	Business Skills Lead; Investment & Skills Officers

Property & Planning	Property & Development Projects	Estates & Assets	Estates & Assets	Estates & Assets Manager	£51,515.00	36.25	Full Time	Permanent	In this role you will lead the management and delivery of the Councils' Estates service, providing a comprehensive estate management service across Chorley and South Ribble Councils.	0	Estates & Assets Team
Property & Planning	Property & Development Projects	Property Services	Property Services	Property Manager	£51,515.00	36.25	Full Time	Permanent	In this role you will lead the management and delivery of the Councils' Property service, providing a comprehensive building surveying service across Chorley and South Ribble Councils.	0	Property Services Team
Property & Planning	Shared Building Control		Shared Building Control	Building Control Manager	£51,515.00	36.25	Full Time	Permanent	You will lead a successful building control service across the boroughs of Chorley and South Ribble, ensuring that the councils are enforcing the Building Regulations and enabling safe and sustainable communities.	0	Building Control Service
Customer and Digital	Shared ICT	ICT	Shared ICT	Head of ICT	£68,482	36.25	Full Time	Permanent	As the Head of ICT, you will inspire others with a compelling vision for the shared future use of technology and digital systems across both Councils. You will ensure innovative and best use of technology, data and information to support the delivery of excellent and efficient services within programme. You will lead the development and delivery of the ICT strategy and programmes enabling the delivery of the wider Joint Digital Strategy. You will be responsible for all associated infrastructure, security of the network and systems as well as all line of business applications, ensuring that they are fit for purpose, forward thinking and where appropriate achieve cloud first solutions.	£773,000	ICT
Property & Planning	Property & Planning			Director of Property & Planning	£86,034	36.25	Full Time	Permanent	You will lead the councils' property and development function, ensuring that the councils' investment land and property assets are effectively managed, providing a professional corporate landlord and estates service. You will also lead our major development projects, from the development of initial proposals through to successful delivery.	£4,347,500	Property & Planning