

Chorley Council HAF 2025/26 Application Form

Section 1. Organisation Details

Organisation name	
What type of organisation	Please delete as appropriate: Community/voluntary sector group Not-for-profit company Social Enterprise Registered charity Private company/childcare setting School or education setting
Name of lead contact & position	
Registered address of organisation	
Telephone number	
Email address	
Website	
Please tell us about your organisation's activities and what your organisation was set up to offer/achieve?	
Have you previously offered HAF provision in Chorley or elsewhere?	
Is your organisation Ofsted registered?	
Can you confirm that all delivery staff and volunteers will hold a current Disclosure and Barring Service (DBS) check, and that you are not aware of any reason they should not work with children and young people?	

Section 2. Programme management

What Tier of funding are you applying for and what is the total value of the grant?	Tier 1 Tier 2 £
Have you approached another local authority or grant awarding body for HAF funding for 2025/26? If yes, please provide details.	
Will volunteers be supporting programme delivery?	
When did your staff last receive medical/first aid training? How many staff on site will have received this training?	
How will you ensure that all reporting and online activities is maintained, completed and submitted in a timely manner?	
How will you monitor the success of your HAF delivery?	
How will you promote good attendance at your provision? This includes marketing your provision to increase bookings, and ensure good attendance rates against bookings to minimize 'no-shows'.	

Section 3. Programme delivery

Please make sure you refer to the DfE HAF Programme Standards when answering the section below: [Holiday activities and food programme 2024 - GOV.UK](https://www.gov.uk/government/news/holiday-activities-and-food-programme-2024)

<p>Please describe the activities you will have on offer in your programme</p> <p>Include experience you have of similar delivery</p> <p>Children and Young People's participation? Partnership work/activities? The benefits of what your activities</p>	
<p>Please describe your food offer and how you will meet the HAF food provision standards.</p> <p>How your food offer will meet the new requirements of the Food Information Regulations 2014 (Natasha's Law).</p> <p>What measures are in place to adhere to any dietary requirements or cultural/food preferences, including those associated to allergens.</p> <p>What measures you have in place to keep the food either hot until serving or chilled.</p> <p>Provide an example of a nutritious meal you will serve to demonstrate how you will adhere to the School Food Standards.</p> <p>If you are making food on site, how will this be done? And what processes will be put in place to ensure food safety and quality is maintained? Will you be able to provide hot food?</p>	<p>Food is made onsite</p> <p>Food is made offsite and delivered</p>
<p>Please detail the enrichment activities you plan to include in your HAF programme.</p> <p>In providing an inclusive offer, it is expected that providers plan a balanced programme of activity. Where activity may be primarily focused on sports, how will additional</p>	

<p>activity provide balance and enrichment?</p>	
<p>Please describe how your programme of activity will help children to participate in quality physical activity experiences.</p> <p>Please include a detailed description of the types of physical activity that will be offered as part of your programme.</p>	
<p>Outline how you will ensure that your programme is inclusive and accessible for all groups, in line with the government's HAF guidance.</p> <p>This may include specific staffing, training and experience, equipment, Accessibility, adaptations and dialogue with parents/carers.</p>	
<p>Please describe how you will shape your programme to promote awareness of healthy eating, healthy lifestyles and positive behaviours.</p> <p>This could include food preparation, recycling, growing fruit, veg and plants, taste tests of new fruit and veg, visitors, role play, discussions, educational sessions etc.</p> <p>Are you looking to build into your programme of activity any additional sessions for parents, carers and other family members to learn more about the principles and practical elements of healthy and nutritious meals? If so, please include details.</p>	
<p>If some or all of your provision is for 12+ age young people:</p> <p>Explain how you have considered the opinions of the young people you are targeting to shape your offer.</p>	

<p>If some or all of your provision is SEND specific:</p> <p>Describe your experience of delivering activity for children and young people with SEND.</p> <p>Please detail your procedure for managing children who need their medication on site, including children with EpiPens</p> <p>Outline how you will ensure you understand the needs of each child or young person in your care, and be fully provisioned to meet their needs.</p>	
<p>Chorley Council are community leaders and active participants in child and family support networks. We can offer support for providers to signpost or refer families into additional support services. Please explain any existing partnerships you may have developed with support services, organisations or groups and how these can be built into your HAF offer.</p>	
<p>Declaration:</p> <p>By submitting this application for to Chorley Council’s HAF programme you declare that all the information contained within this application form is accurate and true.</p>	<p>Please delete as appropriate:</p> <p>Yes, I can confirm that everything in this application form is accurate and true.</p> <p>No, I can not confirm that everything in this application form is accurate and true.</p>