

Employability Grant Fund

Section 1. Organisation Details

Name of organisation	
What Type of Organisation	☐ voluntary and community organisation ☐ constituted group or club ☐ registered charity ☐ not-for-profit community interest company (CIC) / social enterprise ☐ Partnership/Limited Company
Name of main contact	
Position held by main contact	
Address of organisation	
Telephone Number	
E-Mail address	
Please tell us about your group's activities and what your group was set up to achieve?	
Have you previously been involved in any other similar projects or experience of delivery?	

Section 2. The Project

Project Title		
Main targeted Area / ward where most activity will take place	☐ Clayton West and Cuerden	☐ Euxton
	☐ Clayton East, Brindle and Hoghton	☐ Buckshaw and Whittle
	☐ Croston, Mawdesley and Euxton South	☐ Chorley North and Astley
	☐ Eccleston, Heskin and Charnock	☐ Coppull
	☐ Chorley North East	☐ Chorley South West
	☐ Adlington and Anderton	☐ Chorley North West
	☐ Chorley East	☐ Borough Wide
	☐ Chorley South East and Heath Charnock	

When do you anticipate your project starting?	
When do you anticipate your project finishing?	
Total cost of project	
How much Funding are you requesting?	

Any Match funding /in-kind contribution?

Please describe exactly what the project will do as fully as possible - Please describe your project, the event, or activities you plan to carry out using our grant. Be specific about what you will do, how you will do it and what you would spend the grant on.

Why is your project needed? - Tell us about the problems or issues your project aims to address. Include how you identified need for this project (e.g. community consultation)? Did you consult with your group members or the wider community who will benefit when you were deciding to do this project and what did you find out?

How will you promote and publicise your project? - Explain what you will do to make sure that people know about your project and how you will actively seek to identify people who need support, ensuring they can access services your project provides?

Section 3. Priorities/Outcomes

Alongside the overarching goals of the UKSPF programme, applicants must demonstrate how their application enhances the life of people in Chorley and supports better outcomes by meeting one or more of the local priorities below: You can view our guidance document for program ideas.

☐

- Improving Employability Skills

☐

- Giving the Unemployed a Voice

☐

- Upskilling with Qualifications

☐

- Building Confidence for Employment

☐

- Mentoring Young People (NEET)

Tell us in your own words how your project will meet each of the priorities you have ticked? What are the major outcomes/impacts predicted? - Think about the difference or change your project will have on the local community or target beneficiaries. Do not just repeat the priorities using different words.

Who will benefit from the project?

Particular groups, ages, gender etc.

How many people will benefit? Please try to be specific rather than just “everyone in the area” Number of adults / children / families etc.	
Are the beneficiaries specific to the locality or does it have appeal across the Borough?	

Section 4. Management and Monitoring

Who will make the project happen? - (E.g. management committee, steering group, project manager)
How and who will monitor your progress with the project? - Tell us how you will know if your project is achieving it is desired outcomes and outputs?
Will your project continue after this funded project has finished? - If so, how will you sustain delivery and what will happen after the funded project is complete?

[illegible]

Section 6. Policies and appropriate qualifications

☐

Does your organisation have the below?

You will be required to show evidence if your application is successful.

- Constitution or equivalent
- Bank Account (in name of group/organisation)
- Public Liability Insurance
- Safeguarding policy
- Health and Safety policy
- Appropriate qualifications to carry out delivery if applicable

Section 7. Applicant's declaration

I confirm that I have checked this application to ensure that all the information within it is correct and am submitting this project proposal on behalf of my organisation.

Any grant awarded will be used only for the project outlined. I understand we will need to provide any evidence on request of governance, policies etc. prior to any final grant award/payments being received and will provide monitoring information on the progress of the project.

Print Name

Signature

Date

Please EMAIL your completed application to: funding@chorley.gov.uk, or

SEND to: **Communities Team, Chorley Council, Union Street, Chorley, PR7 1AL**