**WARM SPACES FUND - APPLICATION FORM**

**Who can apply?**

* The organisation must be voluntary, community, faith sector or a business operating within Chorley.
* The organisation must be a registered member of [Chorley Together](https://chorley.gov.uk/chorleytogether)
* The organisation must have a group bank account – individuals cannot apply.

**How will funding be allocated?**

The fund aims to give the opportunity for groups and organisations to provide Warm and Welcome spaces that support residents through cost-of-living challenges and provide somewhere friendly for residents to sit, socialise and receive access to cost-of-living support alongside a free or low-cost meal or refreshments.

The fund can be to enhance current provision. Priority will be given to applications that offer weekly provision between November and March. We will also look to ensure the programme is accessible at venues across the borough to meet the needs of those impacted by the cost of living.

If you need support to complete this form, contact [communitites@chorley.gov.uk](mailto:communitites@chorley.gov.uk) or call 01257 515151.

**PLEASE ENSURE ALL FIELDS ARE COMPLETED**

|  |  |
| --- | --- |
| Name of organisation/group |  |
| Contact name and position |  |
| Contact address |  |
| Telephone no |  |
| Email |  |
| Amount of funding requested |  |

**BANK DETAILS FOR BACS PAYMENT**

|  |  |
| --- | --- |
| Name of bank |  |
| Account name |  |
| Sort code |  |
| Account no |  |

**ABOUT YOUR WARM SPACE**

|  |  |
| --- | --- |
| Please provide a brief description of your group/organisation and your key aims. |  |

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| --- | --- |
| Please provide a description of the programme you wish to undertake with the funding including:   * Date project start * Date project finish * Activity Venue * Session detail – day/times * who and how you intend to target with your activity * how many people involved * What food / refreshments are being provided. Give details, is your provision free, etc. * Is free Wi-Fi available * How you will provide advice/ signpost to other agencies in relation to financial hardship * details of benefit of activity for participants * Is this new activity or enhancing existing provision |  |
| Have you considered options to provide sustainability or clear exit routes for participants into sustained activity? |  |
| Please provide a breakdown of how the funding amount you are requesting will be used to support the delivery of your programme |  |

**DECLARATION**

I declare that to the best of my knowledge the information I have provided is accurate and correct and the funding will be used for the purpose stated on this form. The organisation confirms that they will provide any information reasonably requested by Chorley Council concerning the use of and benefits derived from the grant.

If the funds cannot be used for the purposes outlined on this form, I will inform the council at the earliest opportunity. If the funds are not used for the purposes outlined on this form, I understand that Chorley Council will recoup the funds.

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| --- | --- |
| Signature of applicant |  |
| Date |  |