

Parks and open spaces long stay parking permit terms and conditions

Scope of parking permit

1. parking permits are available for use in Hallgate, Ackhurst Lodge and Yarrow Park car parks only.
2. up to 2 vehicle registrations can be placed on one permit. Only one vehicle can use a permit at any time.
3. should parking be required at the same time for both the 2 vehicles registered against a single permit then one should display a valid ticket from a pay and display machine.

Term of parking permit

4. parking permits are available for 12 month period commencing on the day of issue.

Cost of parking permit

5. the cost of a 12-month permit is £400, however we are offering discounted options as set out below:

2025-26 12 month permit (cut off 31.03.26) £200

2026-27 12 month permit (cut off 31.03.27) £300

2027 12 month permit £400 (from 01.04.27 there will be an option to pay 3 months, 6 months or 12 months)

Amendment or cancellation of parking permit

6. the permit holder is responsible for keeping their vehicle registration details up to date.
7. in the event a permit holder wishes to cancel a permit they will be refunded with a sum equivalent to the value of any whole month periods unused. There will be a £10 cancellation administration fee payable.

Example - where a 12-month permit is granted on 1 January and the holder requests its cancellation on 14 July they would be entitled to a refund of

$$400 \times 5/12 = £166.67$$

The cost of a permit x (the number of complete unused months/ the number of months of the permit) =

Misuse of the parking permit

8. where a permit is used other than in accordance with these terms and conditions the holder will be issued with a warning letter.
9. in the event of a further default in complying with terms and conditions of use of the parking permit the Council will notify the holder and cancel the permit 7 days following the notification. Where a permit is cancelled pursuant to this provision no refund on unused months will be provided.

General

10. the provision of a parking permit does not guarantee the availability of a parking space.
11. usual car park rules apply to permit holders see tariff board for details.
12. these terms and conditions will apply during the currency of any parking permit but are liable to change or alteration on renewal. The applicable terms and conditions will be the ones displayed on Chorley Borough Council's website on the day of issue of the parking permit.