

# Fees and Charges

2026/27



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## **VAT References**

### **VAT Description**

- N Non-Business – no VAT charged
- E Exempt – no VAT charged
- O Outside the Scope
- Z Zero Rated
- S Standard Rate – The fee includes VAT at 20%

# Planning and Building Control

## Planning – Statutory Fees

Planning fees are set nationally by Government. For the latest planning fees please see:

[Planning fees: annual indexation from 1 April 2026](#)

Changes takes effect from 01 April 2026

## Planning – Non-Statutory Fees – Pre-application advice

Development Size	Unit of Charge	Charge per Unit	VAT
Householder	Each	£186.85	Inc.
Small	Each	£498.24	Inc.
Medium	Each	£1,245.60	Inc.
Major	Each	£1,868.40	Inc.
Significant Major	Each	£5,190.00	Inc.
Additional Meetings	Per hour	£99.65	Inc.

## Community Infrastructure Levy (CIL)

Type of Fee	Unit of Charge	Indexed CIL Rate 2025*	Indexed CIL Rate 2026*	VAT
Dwelling houses (excluding apartments)	per sq. m	£113.46	£116.07	N
Apartments	per sq. m	£0.00	£0.00	N
Convenience retail (excluding neighbourhood convenience stores)	per sq. m	£279.29	£285.71	N
Retail warehouse, retail parks, and neighbourhood convenience stores	per sq. m	£69.82	£71.43	N
Community uses	per sq. m	£0.00	£0.00	N
All other uses	per sq. m	£0.00	£0.00	N

\*Rounded to two decimal places – for full details please see our

[website.](#)

[CIL-charging-schedule-2026](#)

\*Rates change 01 January each year

## Section 106 Planning Obligations Agreement Monitoring Fees

S106 Monitoring Fees	Charge	VAT
Flat Fee	2% of application fee	N
Trigger	£363.30 per trigger	N
Commutated Sum	2% of each payment instalment (indexed value)	N
Land Contribution or on-site affordable housing	£1,038 per development site	N

## Land Charges

Type of Fee	Fee	VAT	Total
Standard search (basic LLC1 and CON 29R)	£161.40	£27.40	£188.80
LLC1 only	£24.40	£0.00	£24.40
CON29R only	£137.00	£27.40	£164.40
Each additional parcel (LLC1 and CON29R (each))	£33.20	£6.64	£39.84
CON29O enquiry (questions 6, 12, 18, 21, 22)	£22.80	£4.56	£27.36
CON29O enquiry (all other questions (each))	£16.60	£3.32	£19.92
Other enquiries or questions (each)	£27.50	£5.50	£33.00
Personal search online	£5.20	£0.00	£5.20

**Building Control**  
**BUILDING REGULATION CHARGES**  
**The Building (Local Authority Charges) Regulations 2010**  
**Charges with effect from 1<sup>st</sup> April 2026**

**Explanatory Notes**

- 1.0** Before you build, extend or convert, you or your agent must advise your local authority either by submitting Full Plans or a Building Notice. The charges payable depends on the type of work, the number of dwellings in a building and the total floor area. The following tables may be used in conjunction with the current scheme to calculate the charges. If you have difficulties calculating the charges, please contact the Building Control Office on 01772 625467.
- 2.0 Charges are payable as follows:**
- 2.1** Should you submit Full Plans you will pay a plan charge at the time of submission to cover their passing or rejection.
- 2.2** With Full Plans submissions, for most types of work, an inspection charge covering all necessary site visits will be payable following the first inspection.
- 2.3** Should you submit a Building Notice, the appropriate Building Notice charge is payable at the time of submission and covers all necessary checks and site visits.
- 2.4** Should you apply for a regularisation certificate, regarding unauthorised building work, commenced on or after 11 November 1985, you will pay a regularisation charge to cover the cost of assessing your application and all inspections. The charge is individually assessed, but typically will be a minimum of 150% greater than the gross Building Notice charge.
- 3.0 Table A:** Charges for small domestic buildings e.g., certain new dwelling houses and flats. Applicable where the total internal floor area of each dwelling, excluding any garage or carport does not exceed 300m<sup>2</sup> and the building has no more than three storeys, each basement level being counted as one storey. In any other case, Table D applies.
- 4.0 Table B:** Where work comprises more than one domestic extension the total internal floor areas of all the extensions shown on the application may be added together to determine the relevant charge. Please note however, the area of loft conversions or loft conversions may not be aggregated to an extension but a 50% discount can be applied. If the extension(s) exceed 100m<sup>2</sup> or three storeys in height then Table D applies (subject to a minimum plan charge equal to a minimum build cost of £100,000).
- 5.0 Table C:** Standard charges for minor works to dwellings.
- 6.0 Table D:** Applicable to all other building work not covered by Tables A, B, C or D. Total estimated cost means an estimate accepted by the local authority of a reasonable cost that would be charged by a person in business to carry out the work shown or described in the application excluding VAT and any professional fees paid to an architect, engineer or surveyor, etc., and also excluding land acquisition costs.
- 7.0** All other non-domestic works will be individually determined.
- 8.0 Exemptions/reduction in charges:**
- 8.1** Where plans have been either approved or rejected no further charge is payable on resubmission for substantially the same work.
- 8.2** Works to provide access and/or facilities for disabled people to existing dwellings and buildings to which the public have access are exempt from charges. In these regulations 'disabled person' means a person who is within any of the descriptions of persons to whom section 29(1) of the National Assistance Act 1948 applied, as that section was extended by virtue of section 8(2) of the Mental Health Act 1959, but not taking into account amendments made to section 29(1) by paragraph 11 of schedule 13 to the Children Act 1989. The work must be for the sole use of the disabled person.

**With the exception of the regularisation charge, all local authority Building Regulation charges are subject to VAT at 20%.**

**TABLE A - STANDARD CHARGES FOR NEW HOUSING (up to 300m<sup>2</sup> floor area) or FOR NEW DWELLINGS – FORMED BY CONVERSION / CHANGE OF USE**

	Plan Deposit Charge		Inspection Charge		Total Charge	
	Basic charge	Inc. VAT	Basic charge	Inc. VAT	Basic charge	Inc VAT
1	£187.00	£224.40	£436.00	£523.20	£623.00	£747.60
2	£239.00	£286.80	£628.00	£753.60	£867.00	£1,040.40
3	£291.00	£349.20	£768.00	£921.60	£1,059.00	£1,270.80
4	£343.00	£411.60	£908.00	£1,089.60	£1,251.00	£1,501.20
5	£394.00	£472.80	£1,048.00	£1,257.60	£1,442.00	£1,730.40

1. For more than 5 dwellings or if the floor area of the dwelling exceeds 300m<sup>2</sup> the charge is individually determined.

**TABLE B - STANDARD CHARGES FOR CERTAIN SMALL BUILDINGS, EXTENSIONS AND ALTERATIONS TO DWELLINGS**

<b>CHARGES FOR CERTAIN SMALL BUILDINGS, EXTENSIONS AND DOMESTIC ALTERATIONS</b>						
<b>Proposal</b>	<b>Plan Deposit Charge</b>		<b>Inspection Charge</b>		<b>Building Notice Charge</b>	
	<b>Basic Charge</b>	<b>Inc VAT</b>	<b>Basic Charge</b>	<b>Inc VAT</b>	<b>Basic Charge</b>	<b>Inc VAT</b>
<i>CATEGORY 1: Extensions to dwellings</i>						
Extension(s): Internal floor area not exceeding 5m <sup>2</sup>	£130.00	£156.00	£208.00	£249.60	£338.00	£405.60
Internal floor area over 5m <sup>2</sup> but not exceeding 40m <sup>2</sup>	£156.00	£187.20	£260.00	£312.00	£416.00	£499.20
Internal floor area over 40m <sup>2</sup> but not exceeding 70m <sup>2</sup>	£156.00	£187.20	£363.00	£435.60	£519.00	£622.80
Internal floor area over 70m <sup>2</sup> but not exceeding 100m <sup>2</sup>	£156.00	£187.20	£519.00	£622.80	£675.00	£810.00
<i>CATEGORY 2: Garages and Carports</i>						
<i>Erection or extension of detached or attached building or an extension to a dwelling:</i>						
Which consists of a garage, carport, or both, having a floor area not exceeding 60m <sup>2</sup> in total and is intended to be used in common with an existing building & the conversion of an attached garage into a habitable room	£104.00	£124.80	£208.00	£249.60	£312.00	£374.40
<i>CATEGORY 3: Loft Conversions and Dormers</i>						
<i>Formation of a room in roof space, including means of access thereto. Fees for lofts greater than 40m<sup>2</sup> are to be based on the cost of work. The fee cannot be less than shown below:</i>						
Erection of room in roof space with a floor area not exceeding 40m <sup>2</sup> (without dormer)	£156.00	£187.20	£260.00	£312.00	£416.00	£499.20
Erection of room in roof space with a floor area not exceeding 40m <sup>2</sup> (with dormer)	£156.00	£187.20	£311.00	£373.20	£467.00	£560.40

**TABLE C - STANDARD CHARGES FOR ALTERATIONS TO DWELLINGS**

Proposal	Plan Deposit Charge		Inspection Charge		Building Notice Charge	
	Basic Charge	Inc VAT	Basic Charge	Inc VAT	Basic Charge	Inc VAT
1. Installation of replacement windows and doors in a dwelling where the number of windows/doors does not exceed 20	£104.00	£124.80	Inc	Inc	£104.00	£124.80
2. Underpinning with a cost not exceeding £30,000	£260.00	£312.00	Inc	Inc	£260.00	£312.00
3. Controlled Electrical work* to a single dwelling (not carried out in conjunction with work being undertaken that falls within Table B)	£260.00	£312.00	Inc	Inc	£260.00	£312.00
4. Renovation of a thermal element i.e. work involving recovering of a roof, replacement of a floor or renovation of an external wall to which L1b applies	£104.00	£124.80	Inc	Inc	£104.00	£124.80
5. Formation of a single en-suite bathroom/shower room or cloakroom within an existing dwelling (excluding electrical work)	£208.00	£249.60	Inc	Inc	£208.00	£249.60
6. Removal of load bearing wall and insertion of steel beam/s	£156.00	£187.20	Inc	Inc	£156.00	£187.20
7. Installation of heating appliance to a single dwelling e.g. Wood burning stove.	£208.00	£249.60	Inc	Inc	£208.00	£249.60
8. Conversion of conservatory to solid roof construction.	£208.00	£249.60	Inc	Inc	£208.00	£249.60

\* Not carried out under a Competent Person Scheme.

All other work within dwellings will be charged as set out in Table D.

## TABLE D - STANDARD CHARGES FOR ALL OTHER WORK NOT IN TABLES A, B & C

(excludes individually determined charges)

Estimated Cost		Plan Deposit Charge		Inspection Charge		Building Notice Charge	
From	To	Basic Charge	Inc VAT	Basic Charge	Inc VAT	Basic Charge	Inc VAT
£0	£1,000	£104.00	£124.80	-	-	£104.00	£124.80
£1,001	£5,000	£104.00	£124.80	£104.00	£124.80	£208.00	£249.60
£5,001	£10,000	£104.00	£124.80	£156.00	£187.20	£260.00	£312.00
£10,001	£20,000	£104.00	£124.80	£260.00	£312.00	£364.00	£436.80
£20,001	£30,000	£156.00	£187.20	£311.00	£373.20	£467.00	£560.40
£30,001	£40,000	£156.00	£187.20	£415.00	£498.00	£571.00	£685.20
£40,001	£50,000	£156.00	£187.20	£519.00	£622.80	£675.00	£810.00
£50,001	£75,001	£208.00	£249.60	£571.00	£685.20	£779.00	£934.80
£75,001	£100,000	£208.00	£249.60	£675.00	£810.00	£883.00	£1,059.60

Where it is intended to carry out additional work on a dwelling at the same time as undertaking an extension within Table B then the charge for this additional work (as indicated in Table D) shall be discounted by 50% subject to a maximum estimated cost of less than £10,000.

Notes:

All the above charges are on the basis that any controlled electrical work is carried out by a person who is a member of a registered Competent Person Scheme, if this is not the case an additional charge will apply.

**Where the estimated cost of work exceeds £100,000 the charge will be  
individually assessed by Chorley Borough Council**

**Subject to a minimum plan fee of £250.00 + VAT and inspection fee of £650.00 +  
VAT**

**TABLE E - OTHER STANDARD CHARGES**

<b>Category of Work</b>	<b>Basic Charge</b>	<b>Inc VAT</b>
Copy of Completion Certificate or Decision Notice	£26.00	£31.00
Building Regulation Confirmation letter (e.g., letter of exemption)	£70.00	£84.00
Supply of information relating to Building Regulation applications or calculated by hourly rate if greater than 1 hour.	£105.28	£126.34
Service of Section 81 (Building Act 1984): Demolition Counter notice (No VAT)	£156.00	-

# Bio-Diversity Net Gain Application/Monitoring Fees

Application Fees	Charge	VAT
Stage 1	£2,288.80	S
Stage 2	£3,524.75	S
Stage 3 – S106 Monitoring Fees	See table below	S

Monitoring Fees Size	Technical difficulty:		
	Low	Medium	High
Small (0 to 10ha)	£3,842.50	£5,855.25	£8,980.20
Medium (10+ to 20ha)	£5,379.50	£8,364.65	£11,869.35
Large (20+ to 40ha)	£7,685.00	£10,340.35	£15,292.15

# Licensing

## Club Gaming/Club Machine Permits

Type of Fee	Unit of Charge	Charge per Unit	VAT
Club Gaming Permits: New Operator	Each	£200.00	N
Club Gaming Permits: Existing Operator	Each	£100.00	N
Club Gaming Permits: If have club certificate under LA03	Each	£100.00	N
Club Machine Permit: New operator	Each	£200.00	N
Club Machine Permit: Existing operator	Each	£100.00	N
Club Machine Permits: If have club certificate under LA03	Each	£100.00	N
Club Machine Permits: Annual fee for Club Machine/Club Gaming Permit	Each	£50.00	N
Club Machine Permits: Copying permit	Each	£15.00	N
Club Machine Permits: Varying permit	Each	£100.00	N
Gaming Machine Permits: Annual Fee	Each	£50.00	N
Gaming Machine Permits: Change of name	Each	£25.00	N
Gaming Machine Permits: Copying permit	Each	£15.00	N
Gaming Machine Permits: New operator	Each	£150.00	N
Gaming Machine Permits: Existing operator	Each	£100.00	N
Gaming Machine Permits: Notification of intent to use 2 Gaming Machines	Each	£50.00	N
Gaming Machine Permits: Transfer licensed premises Gaming Machine Permit	Each	£25.00	N
Gaming Machine Permits: Varying Permit	Each	£100.00	N

## Gambling Act

Type of Fee	Unit of Charge	Charge per Unit	VAT
Gambling Act Licence: Application - Regional Casino	Each	£15,000	N
Gambling Act Licence: Annual Fee - Regional Casino	Each	£15,000	N
Gambling Act Licence: Vary a Licence - Regional Casino	Each	£7,500	N
Gambling Act Licence: Transfer a Licence - Regional Casino	Each	£6,500	N
Gambling Act Licence: Reinstate a Licence - Regional Casino	Each	£6,500	N
Gambling Act Licence: Provisional Statement - Regional Casino	Each	£15,000	N
Gambling Act Licence: Application - Large Casino	Each	£10,000	N
Gambling Act Licence: Annual Fee - Large Casino	Each	£10,000	N
Gambling Act Licence: Vary a Licence - Large Casino	Each	£5,000	N
Gambling Act Licence: Transfer a Licence - Large Casino	Each	£2,150	N
Gambling Act Licence: Reinstate a Licence - Large Casino	Each	£2,150	N
Gambling Act Licence: Provisional Statement - Large Casino	Each	£10,000	N
Gambling Act Licence: Application - Small Casino	Each	£8,000	N
Gambling Act Licence: Annual Fee - Small Casino	Each	£5,000	N
Gambling Act Licence: Vary a Licence - Small Casino	Each	£4,000	N
Gambling Act Licence: Transfer a Licence - Small Casino	Each	£1,800	N
Gambling Act Licence: Reinstate a Licence - Small Casino	Each	£1,800	N
Gambling Act Licence: Provisional Statement - Small Casino	Each	£8,000	N
Gambling Act Licence: Converted Casino Premises - Annual Fee	Each	£3,000	N
Gambling Act Licence: Converted Casino Premises - Vary a Licence	Each	£2,000	N
Gambling Act Licence: Converted Casino Premises - Transfer a Licence	Each	£1,350	N
Gambling Act Licence: Converted Casino Premises - Reinstate a Licence	Each	£1,350	N
Gambling Act Licence: Application - Bingo Premises	Each	£3,500	N
Gambling Act Licence: Annual Fee - Bingo Premises	Each	£1,000	N
Gambling Act Licence: Vary a Licence - Bingo Premises	Each	£1,750	N
Gambling Act Licence: Transfer a Licence - Bingo Premises	Each	£1,200	N
Gambling Act Licence: Reinstate a Licence - Bingo Premises	Each	£1,200	N
Gambling Act Licence: Provisional Statement - Bingo Premises	Each	£3,500	N
Gambling Act Licence: Application - Adult Gaming Centre	Each	£2,000	N
Gambling Act Licence: Annual Fee - Adult Gaming Centre	Each	£1,000	N
Gambling Act Licence: Vary a Licence - Adult Gaming Centre	Each	£1,000	N
Gambling Act Licence: Transfer a Licence - Adult Gaming Centre	Each	£1,200	N
Gambling Act Licence: Reinstate a Licence - Adult Gaming Centre	Each	£1,200	N
Gambling Act Licence: Provisional Statement - Adult Gaming Centre	Each	£2,000	N
Gambling Act Licence: Application - Betting Premises (Track)	Each	£2,500	N
Gambling Act Licence: Annual Fee - Betting Premises (Track)	Each	£1,000	N
Gambling Act Licence: Vary a Licence - Betting Premises (Track)	Each	£1,250	N
Gambling Act Licence: Transfer a Licence - Betting Premises (Track)	Each	£950	N
Gambling Act Licence: Reinstate a Licence - Betting Premises (Track)	Each	£950	N
Gambling Act Licence: Provisional Statement - Betting Premises (Track)	Each	£2,500	N
Gambling Act Licence: Application - Betting Premises (Other)	Each	£3,000	N
Gambling Act Licence: Annual Fee - Betting Premises (Other)	Each	£600	N
Gambling Act Licence: Vary a Licence - Betting Premises (Other)	Each	£1,500	N
Gambling Act Licence: Transfer a Licence - Betting Premises (Other)	Each	£1,200	N
Gambling Act Licence: Reinstate a Licence - Betting Premises (Other)	Each	£1,200	N
Gambling Act Licence: Provisional Statement - Betting Premises (Other)	Each	£3,000	N
Gambling Act Licence: Application - Unlicensed Family Entertainment Perr	Each	£300	N
Gambling Act Licence: Application - Family Entertainment	Each	£2,000	N
Gambling Act Licence: Annual Fee - Family Entertainment	Each	£750	N
Gambling Act Licence: Vary a Licence - Family Entertainment	Each	£1,000	N
Gambling Act Licence: Transfer a Licence - Family Entertainment	Each	£950	N
Gambling Act Licence: Reinstate a Licence - Family Entertainment	Each	£950	N
Gambling Act Licence: Provisional Statement - Family Entertainment	Each	£2,000	N
Gambling Act Licence: Application - Lottery Registration	Each	£40.00	N
Gambling Act Licence: Annual Fee - Lottery Registration	Each	£20.00	N

## Premises Licenses

Type of Fee	Unit of Charge	Charge per Unit	VAT
Premises Licenses Application - Rateable Value £1 - 4,300	Each	£100.00	N
Premises Licenses Application - Rateable Value £4,301 - 33,000	Each	£190.00	N
Premises Licenses Application - Rateable Value £33,001 - 87,000	Each	£315.00	N
Premises Licenses Application - Rateable Value £87,001 - 125,000	Each	£450.00	N
Premises Licenses Application - Rateable Value £125,001+	Each	£635.00	N
Premises Licenses Annual Fee - Rateable Value £1 - 4,300	Each	£70.00	N
Premises Licenses Annual Fee - Rateable Value £4,301 - 33,000	Each	£180.00	N
Premises Licenses Annual Fee - Rateable Value £33,001 - 87,000	Each	£295.00	N
Premises Licenses Annual Fee - Rateable Value £87,001 - 125,000	Each	£320.00	N
Premises Licenses Annual Fee - Rateable Value £125,001+	Each	£350.00	N

## Licensing Act 2003

Type of Fee	Unit of Charge	Charge per unit	VAT
Lic Act 2003: Theft, loss, etc. of premises licence or summary	Each	£10.50	N
Lic Act 2003: Premises: Application for a provisional statement where premises being built etc.	Each	£315.00	N
Lic Act 2003: Premises: Notification of change of name or address	Each	£10.50	N
Lic Act 2003: Premises: Application for minor variation of Premises Licence	Each	£89.00	N
Lic Act 2003: Premises: Application to vary licence to specify individual as premises supervisor	Each	£23.00	N
Lic Act 2003: Premises: Application for transfer of premises licence	Each	£23.00	N
Lic Act 2003: Premises: Interim authority notice following death etc. of licence holder	Each	£23.00	N
Lic Act 2003: Premises: Replacement of requirement for DPS with alternative condition in church and village ha	Each	£23.00	N
Lic Act 2003: Premises: Right of freeholder etc. to be notified of licensing matters	Each	£21.00	N
Lic Act 2003: Club: Application for minor variation of club premises certificate	Each	£89.00	N
Lic Act 2003: Club :Theft, loss etc. of certificate or summary	Each	£10.50	N
Lic Act 2003: Club: Notification of change of name or alteration of rules of club	Each	£10.50	N
Lic Act 2003: Club: Change of relevant registered address of club	Each	£10.50	N
Lic Act 2003: Temporary event notice	Each	£21.00	N
Lic Act 2003: Theft, loss etc. of temporary event notice	Each	£10.50	N
Lic Act 2003: Application for the grant or renewal of a personal licence	Each	£37.00	N
Lic Act 2003: Theft, loss etc. of personal licence	Each	£10.50	N
Lic Act 2003: Duty to notify change of name or address of personal licence	Each	£10.50	N

# Taxi Licensing

Type of Fee	Unit of Charge	Charge per Unit	VAT
Taxi Licensing: Hackney Carriage Vehicles Licence - 6 months (new)	Each	£109.13	N
Taxi Licensing: Hackney Carriage Vehicles Licence - 6 months (renewal)	Each	£95.86	N
Taxi Licensing: Hackney Carriage Vehicles Licence - additional charge for unmet demand survey	Each	£220.55	N
Taxi Licensing: Private Hire Vehicles Licence - 6 months (new)	Each	£209.84	N
Taxi Licensing: Private Hire Vehicles Licence - 6 months (renewal)	Each	£163.15	N
Taxi Licensing: Private Operators Licence - Grant & Renewal	Each	£128.81	N
Taxi Licensing: Private Hire Driver's Licence - Grant (includes knowledge test)	Each	£222.74	N
Taxi Licensing: Private Hire Driver's Licence - Renewal	Each	£191.08	N
Taxi Licensing: Hackney Carriage Driver's Licence - Grant (includes knowledge test)	Each	£214.21	N
Taxi Licensing: Hackney Carriage Driver's Licence - Renewal	Each	£182.06	N
Taxi Licensing: Driver's Licence - Grant (both badges and knowledge test)	Each	£246.33	N
Taxi Licensing: Driver's Licence - Renewal (both badges)	Each	£214.18	N
Taxi Licensing: MOT Test	Each	£54.85	N
Taxi Licensing: Taxi Testing (not covered by normal MOT Test)	Each	£10.25	S
Taxi Licensing: Subsequent Knowledge Tests	Each	£28.50	S
Taxi Licensing: Full set of livery	Each	£39.56	N
Taxi Licensing: Rear plate- Flexi plate and buttons on renewal	Each	£6.08	N
Taxi Licensing: Replacement Rear plate incl. backing plate	Each	£10.46	N
Taxi Licensing: Replacement Documents	Each	£13.29	N
Taxi Licensing: Variation/Admin Charge	Each	£22.80	N

## Other Licensing Fees

Type of Fee	Unit of Charge	Application Fee (non-refundable)	Charge Per Unit/ Grant Fee	VAT
Secondhand Goods Dealers – Shop premises	Each		£112.00	N
Secondhand Goods Dealers – Stalls	Each		£41.50	N
Scrap Metal Dealers – Collectors Licence	Each		£130.00	N
Scrap Metal Dealers – Site Licence	Each		£280.00	N
Scrap Metal Dealers – Variation of Licence	Each		£70.00	N
Sex Entertainment Venue	Each		£8,569.50	N
Sex Shop Licence	Each		£2,166.00	N
Small Society Lottery Licence – New application	Each		£40.00	N
Small Society Lottery Licence – Renewal application	Each		£20.00	N

# Pest Control and Animal Welfare

## Pest Control

Service	Unit of Charge	Charge	VAT Rate
Rats and Mice (Domestic)	Per Visit	Free	N
Rodents (Commercial)	Per Quote	Contact Team for Quotation	S
Grey Squirrel Trapping programme	Per Visit	£180 (includes initial trapping programme, 3x revisits and removal of captured animals )	S
Moles	Per Hour	Price on quotation based on £27.5 per 1/2 hour per officer/technician	S
Bedbugs	N/A	Advice and Sign Posting only	N
Cockroaches	Per visit (including re-visits up to max of 3)	£73.20	S
	Per visit (including re-visits up to max of 3)	£73.20	S
Fleas	N/A	Advice and Sign Posting only	N
Wasps	Per visit (including re-visits up to max of 3)	£72.20	S
	Per visit (including re-visits up to max of 3)	£73.20	S
Insect ID	Per Specimen	Free	N
Bumble Bee Nest removal and relocation	Per Nest	£73.20	S
Camera Survey and/or smoke testing of drainage systems	Per Hour	Price on quotation based on £27.50 per 1/2 hour per officer/technician	S
Sale of Traps (supply only basis)	Per Item	£20.30 Rat trap (with box and key)	S
		£15.25 Mouse trap (with box and key)	
		£5.09 Mouse trap (not boxed)	
		£25.40 Flea traps	
Pest control building proofing work	Per Hour	Price on quotation based on £27.50 per 1/2 hour per officer/technician	S

## Animal Welfare

Type of Fee	Unit of Charge	Charge per Unit	VAT
Dog Reclamation Fee (excludes kenneling fees)	Per Dog	£200.00	N
Stray Dog Fixed Penalty Charge		£90.08	N

## Animal Activities Licensing Fees

Type of Fee	Unit of Charge	Application Fee (non-refundable)	Charge Per Unit / Grant Fee	VAT
Commercial Animal Boarding – up to 10 Kennels	Each*	£181.00	£122.00	N
Commercial Animal Boarding- 11-25 Kennels	Each*	£181.00	£181.00	N
Commercial Animal Boarding- 26-50 Kennels	Each*	£181.00	£210.50	N
Commercial Animal Boarding- Over 50 Kennels	Each*	£181.00	£242.00	N
Home Boarding Licence	Each*	£181.00	£122.00	N
Day Care Licence – Domestic	Each*	£181.00	£122.00	N
Day Care Licence – Commercial	Each*	£181.00	£152.55	N
Breeding of Dogs	Each*	£181.00 (Plus Veterinary fee)	£122.00	N
Dog Home boarding	Each	£181.00	£122.00	N
Pet Sales Licence	Each*	£181.00	£181.00	N
Horse Riding Establishments (excludes Vet Fees, payable on application)	Each	£210.50	£181.00	N
Exhibition of Animals	Each*	£181.00	£122.00	N
Dangerous Wild animals	Each	£181.00	£122.00	N
Home Boarder (Franchise) Arranger	Each	£181.00	£181.00	N
Zoo Licence	Each	£724.00	£1,087.00	N
Pet Shops	Each	£181.00	£181.00	N
Variation to amending a Licence	Each		£59.00	N
Renewal fee	Each	Same as above	Same as above	N

\* License issued for a period of 1, 2 or 3 years dependent on the risk score

# Public Protection

## Housing

Type Of Fee	Unit Of Charge	Application Fee	Grant Fee/Charge Fee	VAT
Housing Act 2004 Enforcement	Each	N/A	£457.65	N
Housing Act 2004 Houses of Multiple Occupation (HMO) Licence – up to 5 Occupants	Each (5-year licence)	£484.00	£362.00	N
Housing Act 2004 Houses of Multiple Occupation (HMO) Licence – above 5 Occupants	Each (5-year Licence)	£484.00 - + £60 per additional Occupant	£362.00 + £60 per additional Occupant	N
Housing Immigration	Each	N/A	£175.00	N
Variation to amending a licence	Each	N/A	£122.00	N

## Food Hygiene

Details	Unit of Charge	Charge	VAT
Requested re-inspection for purposes of re-rating under Food Hygiene Rating Scheme	Per application	£208	N
Details	Unit of Charge	Charge	VAT
Export Certification Inspection	Per visit	£122	S
Export Certificate	Per certificate	£61	S

## Private Water Supplies

Details	VAT	Unit of Charge	Charge
Risk assessment	N	each assessment	£61 per hour
Investigation	N	For each investigation	£61 per hour
Analysing a sample	VAT	Unit of Charge	Charge
Taken under Regulation 10	N	Per sample	£92 plus laboratory fees
Large supplies (Regulation 9 Group A & B)	N	Per sample	£92 plus laboratory fees

## Street Trading

Type of Fee	Unit of Charge	Charge Per Unit/ Grant Fee	VAT
Street Trading Consent: Grant	Each	£810	N
Street Trading Consent: Renewal	Each	£602	N
Variation to amending a Licence	Each	£61.00	N

## Contaminated Land

Type of Fee	Unit of Charge	Charge Per Unit/ Grant Fee	VAT
Contaminated Land Enquiries	Per Hour	£135.26	N

## Skin Piercing and Tatting

Type of Fee	Unit of Charge	Charge Per Unit/ Grant Fee	VAT
Acupuncture. Tattooing. Ear Piercing, Microblading	Each	£225.00	N
Registration of Additional Treatment	Each	£148.00	N
Registration of Additional Person	Each	£148.00	N
Variation to amending a Licence	Each	£61.00	N

# Community Centres

Type of Fee	Unit of Charge	Charge per Unit	VAT
Small Room	Per Hour	£10.38	Inc.
Large Room	Per Hour	£20.76	Inc.
IT Suite	Per Hour	£15.57	Inc.
Entire Centre	Per Hour	£31.14	Inc.
Licenced Party	Per Hour	£51.90	Inc.

**\*Community groups receive a 50% discount rate**

***Voluntary led group/activity that provides a benefit to the local community. Access would be free or low cost.***

***Could Include but not limited to physical activity, peer support, life skills courses, training, children activities, family events, social activity etc.***

# Primrose Gardens

Type of Fee	Unit of Charge	Charge per Unit	VAT
Dance Hall	Per Hour	£20.76	Inc.
Conference Room	Per Hour	£10.38	Inc.
Licenced Party	Per Hour	£51.90	Inc.

# Strawberry Fields

Type of Fee	Unit of Charge	Charge per Unit (excluding VAT)	VAT
Small Meeting Rooms - seats a maximum of 8, rooms on 1st & 2nd Floor, smart screen, whiteboard & stationery, pads and pens provided	Per Hour	£25	S
Small Meeting Rooms - seats a maximum of 8, rooms on 1st & 2nd Floor, smart screen, whiteboard & stationery, pads and pens provided	Half day	£70	S
Small Meeting Rooms - seats a maximum of 8, rooms on 1st & 2nd Floor, smart screen, whiteboard & stationery, pads and pens provided	Full day	£110	S
Video/Web Conference Meeting Rooms - seats maximum of 14, x3 rooms across the building, smart screen with conference facility, built in speakers, whiteboard and stationery and pads and pens provided	Per Hour	£35	S
Video/Web Conference Meeting Rooms - seats maximum of 14, x3 rooms across the building, smart screen with conference facility, built in speakers, whiteboard and stationery and pads and pens provided	Half day	£100	S
Video/Web Conference Meeting Rooms - seats maximum of 14, x3 rooms across the building, smart screen with conference facility, built in speakers, whiteboard and stationery and pads and pens provided	Full day	£170	S
Training Room (booked as a single room) - seats maximum of 30, rooms on 1st floor, smart screen with conference facility, built in speakers, whiteboard and stationery, flipchart and pads and pens provided	Per Hour	£50	S
Training Room (booked as a single room) - seats maximum of 30, rooms on 1st floor, smart screen with conference facility, built in speakers, whiteboard and stationery, flipchart and pads and pens provided	Half day	£130	S
Training Room (booked as a single room) - seats maximum of 30, rooms on 1st floor, smart screen with conference facility, built in speakers, whiteboard and stationery, flipchart and pads and pens provided	Full day	£200	S
Training Room (booked as a double room) - seats maximum of 60, rooms on 1st floor, smart screen with conference facility, built in speakers, whiteboard and stationery, flipchart and pads and pens provided	Per Hour	£70	S
Training Room (booked as a double room) - seats maximum of 60, rooms on 1st floor, smart screen with conference facility, built in speakers, whiteboard and stationery, flipchart and pads and pens provided	Half day	£200	S
Training Room (booked as a double room) - seats maximum of 60, rooms on 1st floor, smart screen with conference facility, built in speakers, whiteboard and stationery, flipchart and pads and pens provided	Full day	£300	S
Strawberry Fields parking permit	Per month	£30	S
Virtual Offices	Per month	£30	S
Virtual Offices - Tenants at Strawberry Fields registering additional companies	1 company	£10	S
Virtual Offices - Tenants at Strawberry Fields registering additional companies	2 company	£18	S
Virtual Offices - Tenants at Strawberry Fields registering additional companies	3 company	£24	S
Virtual Offices - Tenants at Strawberry Fields registering additional companies	4 company	£30	S

# CCTV

Type of Fee	Unit of Charge	Charge per Unit	VAT
Third Party access to CCTV footage	Each	£100	S

# Extra Care Facilities

Type of Fee	Unit of Charge	Charge per Unit	VAT
Guest Suite charges - Primrose Gardens & Tatton Gardens	Per Night	£25	Z

# Cemeteries

Type of Fee	Unit of Charge	Charge per Unit	VAT
Exclusive Right of Burial	Each	£1,175	N
Interment Adult (Monday to Friday)	Each	£853	N
Interment Child under 16	Each	No Charge	N
Interment Stillborn or age under one month	Each	No Charge	N
Interment in a burial chamber	Each	£294	N
Interment of cremated remains (Monday to Friday)	Each	£319	N
Purchase of a burial chamber	Each	£1,390	N
Construction of a timber lined grave	Each	£294	N
Non-resident Charge	Each	100%	N
Interment Adult (Saturday)	Each	£1,258	N
Interment of cremated remains (Saturday)	Each	£342	N
Family Ashes Plot	Each	£553	N
Garden of remembrance – plaque	Each	£155	N
Memorial: Headstones inclusive of first inscription	Each	£204	N
Memorial: additional inscriptions and refix	Each	£69	S
Memorial: tablet or vase, including inscription (Only permitted if no headstone to be erected.)	Each	£115	N
Other Cemetery Charges: Grave Marker	Each	£29	N
Other Cemetery Charges: Certificate of Burial	Each	£52	N
Other Cemetery Charges: Certificate of Transfer	Each	£52	N
Other Cemetery Charges: Copy Certificate	Each	£52	N
Other Cemetery Charges: Search fee	Each	£36	N
Other Cemetery Charges: Memorial Bench (inclusive of plaque) - Cemeteries, Astley Park, Yarrow Valley County Park	Each	£1,185	N

# Astley Hall

[Please e-mail Astley.hall@chorley.gov.uk](mailto:Astley.hall@chorley.gov.uk) for any further information.

For further information about hire of hall and weddings, please contact

[astleyhall@chorley.gov.uk](mailto:astleyhall@chorley.gov.uk)

Ticket	Fee for visitors, 50% off for Chorley residents	Online Ticket Fee (inclusive of VAT)
Adult single entry	£5.00	£6.60
Child single entry	£3.00	£3.96
Family single entry (2 adults and up to 3 children)	£15.00	£19.80
Adult annual pass	£15.00	£19.80
Child annual pass	£9.00	£11.88
Family annual pass	£45.00	£59.40

Type of Fee	Unit of Charge	Charge per Unit
Specialist guided tours for groups and coach trips	per head	£10.00

Type of Fee	Unit of Charge	Charge per Unit
Educational Sessions and guided tours - tailored to visit	per pupil	Price on application

## Wedding Hire Charges

Type of Fee	Unit of Charge	Charge per Unit
Wedding - Great Hall	Each	£1,795.00
Wedding - Coach House Conference room (includes 3 hours exclusive use of space, use of grounds for photographs and a dedicated wedding co-ordinator)	Each	£1,200.00

# Lancastrian Suite

[Prices available on request, please e-mail lancastrian@chorley.gov.uk](mailto:lancastrian@chorley.gov.uk)

# Digital Screen Advertising

Digital screen advertising - £200 per week or £500 per calendar month to advertise across 4 x town centre screens.

Type of Fee	Unit of Charge	Charge per Unit	VAT
Digital Screen Advertising	Per week	£200.00	Inc.
Digital Screen Advertising	Per month	£500.00	Inc.

# Markets

## Flat Iron Market

Type of Fee	Unit of Charge	Charge per Unit	VAT
6 x 3 Double Gazebo	Per Day	£35.00	Inc.
3 x 3 Double Gazebo	Per Day	£30.00	Inc.
3 x 3 Half Gazebo	Per Day	£25.00	Inc.
5 x 5 Vehicle Pitch	Per Day	£40.00	Inc.

## Food & Craft Street Market

Type of Fee	Unit of Charge	Charge per Unit	VAT
3 x 3 Half Gazebo	Per Day	£25.00	Inc.

## Covered Market

Type of Fee	Unit of Charge	Charge per Unit	VAT
Peak Day (Tuesday & Saturday)	Per Day	£30.00	Inc.
Off Peak (Thursday & Friday)	Per Day	£27.50	Inc.
6 x 3 Double Gazebo	Per Day	£35.00	Inc.
3 x 3 Double Gazebo	Per Day	£25.00	Inc.

## Flea Market

Type of Fee	Unit of Charge	Charge per Unit	VAT
Monday (single table)	Per Day	£14.20	Inc.
Monday (additional tables)	Per Day	£11.80	Inc.

## Advertising

Type of Fee	Unit of Charge	Charge per Unit	VAT
A4 Snapshut (individual)	Per Month	£3.00	Inc.
A4 Snapshut (4 frames)	Per Month	£10.00	Inc.
Slatwall Panel	Per Week	£5.40	Inc.

## Other Charges

Type of Fee	Unit of Charge	Charge per Unit	VAT
New Registration Fee	Each	£5.00	Inc.
Licence Amendment Fee	Each	£5.00	Inc.
Build out Charge	Per m <sup>2</sup> per day	£1.15	Inc.
Transfer of licence fee	Each	£260.00	Inc.
Administration Fee (per letter)	Per Letter	£15.50	Inc.

[For any enquiries relating to the permanent licence fees please email:](mailto:marketsenquiries@chorley.gov.uk)  
[marketsenquiries@chorley.gov.uk](mailto:marketsenquiries@chorley.gov.uk)

# Parking

## Off- Street Parking Fees

Car Park	One Hour	Two Hours	Three Hours	Four Hours	All Day	VAT
Flat Iron	N/A	£2.00	2 hours max	2 hours max	2 hours max	Inc.
Short Stay	Free	N/A	£2.00	3 hours max	3 hours max	Inc.
Portland Street	Free	N/A	N/A	£2.00	4 hours max	Inc.
Long Stay	Free	N/A	N/A	£2.00	£4.00	Inc.

## Free Parking

Car Park	Monday to Friday	Saturday	Sunday	Bank Holiday
Flat Iron	After 5pm	After 5pm	After 5pm	All day but 2-hour max from 8am After 5pm
Short Stay	After 5pm	After 1pm	All Day	All Day
Portland Street	After 5pm	After 1pm	All Day	All Day
Long Stay	After 5pm	After 1pm	All Day	All Day

## Off –Street Parking Permits

Type of Fee	Unit of Charge	Charge per Unit	VAT
7 Days Ticket	7 days	£20.00	Inc.
Long-Stay Parking Permit	3 months	£115.00	Inc.
Long-Stay Parking Permit	6 months	£220.00	Inc.
Long-Stay Parking Permit	12 months	£400.00	Inc.

## Other Car Parks

Other Car Parks	Charge	VAT
Sandham Street	Permit only (£100)	Inc.
Ackhurst, Southport Road	hour free / £1 for 3 hours / £3 all day 7 days a week	Inc.

# Waste and Recycling

Type of Fee	Unit of Charge	Charge per Unit	VAT
Civic Amenity Collection (Bulky Waste including waste electrical items) - 1 item	1 item	£25.40	N
Civic Amenity Collection (Bulky Waste including waste electrical items) – 2 to 5 items	2 to 5 items	£50.90	N
Civic Amenity Collection (Bulky Waste including waste electrical items) – 6 items	6 items	£75.80	N
Civic Amenity Collection (Bulky Waste including waste electrical items) – 7 to 10 items	7 to 10 items	£101.70	N
Garden Waste Collection Service	Per bin per year	£40.00	N
New/Replacement/Additional Bins	Per bin	£33.70	N

# RADAR Key

Type of Fee	Unit of Charge	Charge per Unit	VAT
RADAR scheme key	Each	£3.50	Inc.

# Allotments

Type of Fee	Unit of Charge	Charge per Unit	VAT
Allotment Rental	Per year	£80.86	N
Allotment Rental (half price concession OAP/Unemployed)	Per year	£40.43	N

# Council Tax and Business Rates

Type of Fee	Unit of Charge	Charge per Unit	VAT
Council Tax Administration - authority costs for summons	Each	£58.00	N
Council Tax Administration - authority costs for liability orders	Each	£31.50	N
Business Rates Administration - authority costs for summons	Each	£58.00	N
Business Rates Administration - authority costs for liability orders	Each	£31.50	N

# Pavement Café

Type of Fee	Unit of Charge	Charge per Unit	VAT
Pavement Cafe Licence New (Highway Amenity Licence)	Each	£306.50	N
Pavement Cafe Licence renewal	Each	£251.50	N
Pavement Licence New (Business and Planning)	Each	£350.00	N
Pavement Licence renewal	Each	£100.00	N

# Geographical Information System (street naming)

Type of Fee	Unit of Charge	Charge per Unit	VAT
Naming a new street	Per street	£207.60	N
Renaming of street at resident's request	Per street	£103.80 + £26 per household	N
House naming and numbering - house name added/renamed	Per house	£51.90	N
House naming and numbering - development of 1-5 plots	Per plot	£41.50	N
House naming and numbering - development of 6-10 plots	Per plot	£36.30	N
House naming and numbering - development of 11-49 plots	Per plot	£31.10	N
House naming and numbering - development of 50+ plots	Per plot	£20.80	N
Changes to development after initial notification	Per plot	£41.50	N

# Football Pitches

Type of Fee	Unit of Charge	Charge per Unit	VAT
Junior Pitch (under 18's)	Per season	£228.40	N
Adult Pitch at Astley Park with changing facilities & showers	Per season	£378.90	N
Adult Pitch at King George's, Jubilee or Westway without changing	Per season	£238.70	N
Junior Pitch (under 18's)	Per half season	£114.20	N
Adult Pitch at Astley Park with changing facilities & showers	Per half season	£188.40	N
Adult Pitch at King George's, Jubilee or Westway without changing	Per half season	£119.90	N

# Legal Services

## Conveyancing – Freehold Property

Type of Fee	Unit of Charge	Charge per Unit	VAT
Sale of Land at Buyers Request	£108 for first £1,000 of consideration plus 3% of consideration thereafter subject to a minimum of £344.60	£344.60	S
Deed of Covenant at third party request	5% of consideration subject to minimum of £344.60	£344.60	S
Deed of Grant at third party request	5% of consideration subject to minimum of £344.60	£344.60	S

## Mortgage Administration and Production Fee

Type of Fee	Unit of Charge	Charge per Unit	VAT
Redemption on early repayment (more than 12 months unexpired)	Each	£344.60	N
Redemption on expiry of term	Each	£114.20	N

## Landlord and Tenant (Commercial)

Type of Fee	Unit of Charge	Charge per Unit	VAT
New Lease – Council as Landlord	10% of annual rental subject to minimum of £622.80	£622.80	S
Lease Renewal	Each	£287.55	S
Rent Review	Each	£114.20	S
Licence to Assign, Sub-Let, Carry Out Alterations, Other Consents	Each	£415.20	S
Notices - General	Each	£114.20	S
Registration of New Lessees	Each	£114.20	S
Agreement to / Deed of Surrender at Tenant's request	Each	£344.60	S
Deed of Variation	Each	£344.60	S
Rectification for shared mistake	Each party to bear their own costs	N/A	N

## Other Legal Agreements

Type of Fee	Unit of Charge	Charge per Unit	VAT
Section 106 Agreement – Public Open Space	Each	£574.00	N
Section 106 Agreement – Affordable Housing	Each	£861.55	N
Section 106 Agreement – Public Open Space and Affordable Housing	Each	£1,148.55	N
Non-Standard Section 106 Agreement	Chargeable at Hourly Rate of £116.35 per Hour	£116.35	N
Supplementary Section 106 Agreement/Deed of Variation	Each	£344.60	N

## Statutory Orders

Type of Fee	Unit of Charge	Charge per Unit	VAT
Footpath Diversion Orders – no public inquiry	Advertising plus £1,764.60		N
Footpath Diversion Orders which entail an inquiry	To be assessed in each case		N

## Miscellaneous Legal Charges

Type of Fee	Unit of Charge	Charge per Unit	VAT
Photocopying of Deeds	Access Fee	£28.55	S
Other Copying	Per Page	£0.23	S
Sealing Fee	Each	£57.10	S

## Estate Surveyors Fees (minimum fees depending on degree of complexity)

Type of Fee	Unit of Charge	Charge per Unit	VAT
Land and Property Disposals	Each	£350.00	S
Building License	Each	£350.00	S
Leases/Licences inc. assignments, underlets, alterations/surrenders	Each	£350.00	S
Variation to Leases	Each	£350.00	S

# Chorley Leisure

[Below is the Price List for some of the services available at Chorley Leisure Limited.](#)

[However a comprehensive list can be found on their website Chorley Leisure – Chorley Leisure.](#)

Service	Price List 26/27	VAT
Adult Swim	£4.90	N
Junior Swim	£3.50	N
Inflatable Swim	£5.80	N
Badminton Court	£10.60	N
Squash Court Hire	£11.65	N
Adult Gym	£8.50	N
Sports Hall Full Hall Hire	£50.70	N
Junior Swimming Lessons per month	£24.45	N
Instructor Led Exercise 60 mins	£5.80	N
Main Pool Hire	£109.30	N