

Chorley Borough Council Contracts/Transparency Register : Above £5,000													
REFERENCE NUMBER	AGREEMENT TITLE	DEPARTMENT/ SECTION RESPONSIBLE	DESCRIPTION OF THE GOODS AND OR SERVICES BEING PROVIDED	SUPPLIER NAME	SUM TO BE PAID OVER THE LENGTH OF THE CONTRACT	OR ESTIMATED ANNUAL SPEND/ ANNUAL BUDGET SPEND	VALUE ADDED TAX THAT CANNOT BE RECOVERED	CONTRACT START DATE	CONTRACT END DATE	REVIEW DATE	IS THE CONTRACT THE RESULT OF A TENDER - QUOTATION, IF YES PLEASE POPULATE WITH TENDER - QUOTATION	IS THE SUPPLIER A SMALL TO MEDIUM SIZE ENTERPRISE AND/OR A VOLUNTARY ORGANISATION	REGISTRATION NUMBER OF SME/ VOLUNTARY ORGANISATION
CH0001	Indoor Leisure	Streetscene & Leisure contracts	Indoor Leisure	Active Nation	£ 4,445,000.00			Nov-05	Nov-20	Nov-18	Tender	Yes	1047742
CH0002	Refuse Collection & Recycling	Streetscene & Leisure contracts	Refuse Collection & Recycling	Veolia Environmental Services (UK) Ltd	£ 31 million			Apr-09	Mar-19	Mar-17	Tender	No	N/A
CH0003	The Detection, Removal or Treatment of Graffiti Contract	Health, Environment & Neighbourhoods	The Detection, Removal or Treatment of Graffiti Contract	Graffiti Removal North	£ 59,850.00			Nov-12	Oct-15		Quotation	Yes	4818660
CH0004	Time Credits	Health, Environment & Neighbourhoods	Time Credits	Spice Innovations Ltd	£ 185,000.00			Aug-13	Mar-16			Yes	06593956/1135143
CH0005	Dog Kennelling Service - Contract Extension Period	Health, Environment & Neighbourhoods	Dog Kennelling Service - Contract Extension Period	Glencoe Kennels	£ 46,500.00			Apr-11	Mar-16		Quotation	Yes	N/A
CH0006	Personal Protective Equipment & Clothing	Streetscene & Leisure contracts	Personal Protective Equipment & Clothing	Smart Image Workwear	£ 38,000.00			Nov-14	Oct-15	Jul-15	Quotation	Yes	4196231
				Guardsman Ltd						Jul-15	Quotation	Yes	1137560
				Key Engineering Supplies Ltd						Jul-15	Quotation	Yes	2695405
CH0007	Tools and Equipment	Streetscene & Leisure contracts	Tools and Equipment	C & W Berry Ltd	£ 29,400.00			Nov-14	Oct-15	Jul-15	Quotation	No	N/A
				Jewson Ltd						Jul-15	Quotation	No	N/A
				Spaldings Ltd						Jul-15	Quotation	No	N/A
CH0008	Supply & Maintenance of Parking Management Information Systems	People & Places/Streetscene	Supply & Maintenance of Parking Management Information Systems	Chipside Ltd	£ 215,500.00			Sep-09	Sep-16	Jan-16	Tender	Yes	4049461
CH0009	Off Street Parking Enforcement, cash collection & counting services	People & Places/Streetscene	Off Street Parking Enforcement, cash collection & counting services	NSL Ltd	£ 255,000.00			Oct-14	Oct-16	Mar-16	Tender	No	N/A
CH0010	Trade Waste Collection and Disposal Service	People & Places/Streetscene	Trade Waste Collection and Disposal Service	Neales Waste Management	£ 15,420.00			May-12	Mar-15		Quotation	Yes	2646317
CH0011	Provision of Skips & Removal, Transfer & Disposal Of Waste	People & Places/Streetscene	Provision of Skips & Removal, Transfer & Disposal Of Waste	Neales Waste Management	£ 60,275.00			Jan-13	Mar-15		Quotation	Yes	2646317
CH0012	Vehicle Trackers	People & Places/Streetscene	Vehicle Trackers	YouTrack Ltd	£ 34,000.00			Apr-12	Mar-17			Yes	4405292
CH0016	Civil Engineering & Landscape Works, Rangletts Recreation Ground	People & Places/Streetscene	Civil Engineering & Landscape Works, Rangletts Recreation Ground	The Landscape Group	£ 277,545.00			Nov-14	Oct-15		Tender	No	N/A
CH0017	Provision of Choice Based Lettings Software and Homelessness database	Strategic Housing	Choice Based Lettings and Housing Register and Homelessness Software Modules (incl support & hosting)	Abritas	£48,792 (variable)			Mar-11	Mar-17			Yes	4101079
CH0018	Provision of a Handyperson Service in Chorley	Strategic Housing	Handyperson Services	Preston Care and Repair	£ 56,750.00			Apr-14	Mar-16		Tender	Yes	27847R
CH0020	Housing Services to Young People Aged 16 to 25	Strategic Housing	Young persons housing drop-in	Key Unlocking Futures Ltd	£ 19,000.00			Apr-15	Mar-16			Yes	1142891
CH0021	Delivery of pre –tenancy training to single people who are seeking accommodation or are at risk of losing their existing accommodation.	Strategic Housing	Provision of pre-tenancy training in Chorley, Preston, South Ribble and West Lancashire.	Key Unlocking Futures Ltd	£ 29,750.00			Dec-13	Nov-15	N/A	Tender	Yes	8699413/1154772
CH0022	Tender for the delivery of a pilot to provide shared housing for single people under the age of 35 seeking accommodation or are at risk of losing their existing accommodation.	Strategic Housing	Shared Housing Pilot	Progress Housing Group	£ 29,750.00			Dec-13	Nov-15	N/A	Tender	Yes	28685R
CH0025	Christmas Lighting Display 2014	Economic Development - Employment, Skills & Business Support	Christmas Lighting Display 2014	Blackpool Council	£ 45,500.00			Oct-14	Sep-15		Quotation	No	N/A
CH0026	Support to Vulnerable Adults (Women)	Policy and Communications	Support to Vulnerable Adults (Women)	Chorley Womens Centre	£ 44,986.00			Apr-14	Mar-17		Quotation	Yes	700446
CH0027	Community Safety Support Service	Policy and Communications	Community Safety Support Service	Chorley Street Pastors	£ 23,996.76			Apr-14	Mar-17		Quotation	Yes	1140043
CH0028	Volunteering Service to Support Older People	Policy and Communications	Volunteering Service to Support Older People	Age UK Lancashire	£ 30,000.00			Apr-14	Mar-17		Quotation	Yes	07200267/1142294
CH0029	Family Support Service	Policy and Communications	Family Support Service	Homestart Central Lancashire	£ 66,000.00			Apr-14	Mar-17		Quotation	Yes	5214560/1105739
CH0030	Advice Services	Policy and Communications	Advice Services	Lancashire West CAB	£ 224,985.00			Apr-14	Mar-17		Tender	Yes	3835274/ 1078558
CH0031	Community Meals Service	Policy and Communications	Community Meals Service	Lancashire Fayre	Various			Jul-14	Mar-16		Tender	Yes	N/A

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CH0032	Credit Union	Policy and Communications	Credit Union	Unify Credit Union	£ 112,500.00			Jul-13	Jul-16				IP00149C
CH0033	Develop and Improve Support to VCFS Network	Policy and Communications	Develop and Improve Support to VCFS Network	VCFS Network	£ 15,000.00			Jun-14	Mar-16			Yes	N/A
CH0034	CCTV Service & Maintenance	Health, Environment & Neighbourhoods	CCTV Service & Maintenance	Baydale Control Systems Ltd	£ 41,600.00			Jan-12	Sep-15		Quotation	Yes	3885564
CH0035	Stationery and Computer Consumables Framework Contract - Contract Extension Period	Via Corporate Procurement	Stationery and Computer Consumables Framework Contract - Contract Extension Period	Lyreco	£ 42,166.00			Jan-13	Oct-16	Jul-16	Framework	No	N/A
CH0036	Renewable Electricity	Governance	Renewable Electricity	N Power	£ 562,500.00			Nov-10	Mar-15		Framework	No	N/A
CH0037	Gas	Governance	Gas	British Gas	£ 300,000.00			Jun-13	Mar-17		Framework	No	N/A
CH0038	Janitorial Products (Contract Extension period)	Via Corporate Procurement	Janitorial Products (Contract Extension period)	Amtoll Ltd	£ 27,000.00			Sep-13	Aug-15	May-15	Quotation	Yes	2411009
CH0039	Cash in Transit	Via Corporate Procurement	Cash in Transit	G4S Cash Solutions	£ 13,200.00			Aug-13	Jul-15			No	N/A
CH0040	Provision of Docs On Line	ICT Services	Provision of Docs On Line	Northgate Public Services	£ 37,800.00			Apr-12	Mach 15			No	N/A
CH0041	EDMS (Electronic Document Management Services)	ICT Services	EDMS (Electronic Document Management Services)	Northgate Public Services	£ 41,075.00			Jan-12	Mar-17			No	N/A
CH0042	Mobile Phones	ICT Services	Mobile Phones	Everything Everywhere	£ 24,000.00			Feb-09	Jan-11			No	N/A
CH0043	Software Services	ICT Services	Software Services	IDOX	£ 211,025.00			Jul-11	Jun-16			No	N/A
CH0044	MFD's	ICT Services	MFD's	Canon UK	£ 178,000 (variable)			Mar-11	May-14			No	N/A
CH0045	GIS Software Licensing Agreement	ICT Services	GIS Software Licensing Agreement	ESRI (UK) Ltd	£ 71,565.00			Apr-13	Mar-18			No	N/A
CH0046	Microsoft Enterprise Licences	ICT Services	Microsoft Enterprise Licences	Kelway Ltd	£ 88,860.00			Jul-11	Jul-14			No	N/A
CH0047	Public Sector Network	ICT Services	Public Sector Network	Vodafone	£ 30,810.00			Jul-13	Dec-15			No	N/A
CH0048	Support of telephone system	ICT Services	Support of telephone system	Siemens	£ 12,421.66			Sep-13	Aug-14				
CH0049	Citrix/Vmware support	ICT Services	Citrix/Vmware support	ANS Group Ltd	£ 15,000.00			Nov-13	Oct-18			No	N/A
CH0050	Infrastructure Support	ICT Services	Infrastructure Support	ANS Group Ltd	£ 72,000.00			Jan-14	Mar-17			No	N/A
CH0051	Network Hardware Support	ICT Services	Network Hardware Support	ANS Group Ltd	£ 24,545.00			Feb-11	Feb-16			No	N/A
CH0052	UCS Hardware Support	ICT Services	UCS Hardware Support	ANS Group Ltd	£ 14,676.00			Jan-12	Jan-15			No	N/A
CH0053	ISP provision	ICT Services	ISP provision	One Connect Ltd	£ 89,650.00			Apr-13	Mar-18			No	N/A
CH0054	DR Hosting	ICT Services	DR Hosting	One Connect Ltd	£ 33,315.00			Dec-13	Mar-18			No	N/A
CH0055	Hybrid Mail	ICT & Transactional Services	Hybrid Mail	UK Mail	£ 140,000.00			Mar-13	Mar-16		Framework	No	N/A
CH0057	Uninterruptible Power Supply	ICT & Transactional Services	Uninterruptible Power Supply	Lima Networks Ltd	£ 35,873.44			May-14	Apr-17			Yes	3475103
CH0058	Revenues and Benefits Software System solution, remote support charge and annual licence fee	Revenues and Benefits	Revenues and Benefits Software System solution, remote support charge and annual licence fee	Capita Business Services Ltd	£ 586,000.00			Feb-10	Mar-16			No	N/A
CH0059	Insurance Portfolio Liability/Motor/Engineering	Shared Assurance Services	Insurance Portfolio Liability/Motor/Engineering	Zurich Municipal	£ 441,340.00			Jan-15	Dec-16	Oct-16	Tender	No	N/A
CH0060	Insurance Portfolio Property/Computer	Shared Assurance Services	Insurance Portfolio Property/Computer	Jardine Lloyd Thompson / Risk Management Partners	£ 179,376.00			Jan-15	Dec-16	Oct-16	Tender	No	N/A
CH0062	Environmental Insurance	Shared Assurance Services	Environmental Insurance	AIG Europe (UK) Ltd	£ 1,399,500.00			Mar-15	Mar-24	Jan-24	Tender	No	N/A
CH0063	Insurance Brokerage	Shared Assurance Services	Insurance Brokerage	Jardine Lloyd Thompson	£5,000 (shared)			Jan-15	Dec-15	Oct-15	Tender	No	N/A
CH0064	Internal Audit Services	Shared Assurance Services	Internal Audit Services	LCC	£ 13,000.00			Apr-15	Annual	Annual	Quotation	No	N/A
CH0065	Agency Staff	Chief Executive's	Agency Staff	Matrix	£ 75,000 (variable)			Mar-14	Feb-17		Framework	No	N/A
CH0066	Healthcare Cash Plan Scheme Contract Extension Period	Chief Executive's	Healthcare Cash Plan Scheme Contract Extension Period	UK Healthcare (Bolton & District Hospital Saturday Council)	£ 53,000.00			Jun-12	May-15		Quotation	Yes	518573

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CH0067	Cycle to Work Scheme	Chief Executive's	Cycle to Work Scheme	Cyclescheme	£5,500 (variable)			Jul-10	Annual		Framework	No	5363678
CH0068	Staff Benefit Scheme	Chief Executive's	Staff Benefit portal	Reward Gateway	£ 23,834.00			Nov-14	Nov-17			No	N/A
CH0069	Computer & Mobile Phone Salary Sacrifice	Chief Executive's	Computer & Mobile Phone Salary Sacrifice	Let's Connect	£120,000 (variable)			Jul-14	Jul-17		Framework	No	N/A
CH0070	Occupational Health	Chief Executive's	Occupational Health	Wellbeing Partners	£ 5,000.00			Apr-12	Mar-15			No	N/A
CH0071	Payroll Services	Chief Executive's	Payroll Services	Blackpool BC	£ 28,000.00			Jan-04	Annual SLA			No	N/A
CH0072	Recruitment Advertising	Chief Executive's	Recruitment Advertising	JGP Resourcing Ltd	£ 5,500.00			Oct-11	Sep-15			No	N/A
CH0073	2nd Class Postal Services - Extension period	Chief Executive's	2nd Class Postal Services - Extension period	Whistl	£ 110,000.00			Oct-13	Sep-15		Framework	No	N/A
CH0074	Lease of Vehicles	Finance	Lease of Vehicles	JCB Finance (Leasing) Ltd	£ 73,974.00			Mar-06	Mar-15		Tender	No	N/A
CH0075	Lease of Various Vehicles	Finance	Lease of Various Vehicles	Chrystal Consulting	£ 80,683.95			Mar-07	Mar-15		Tender	Yes	3438042
CH0076	Lease of 2 Isuzu NQR	Finance	Lease of 2 Isuzu NQR	Chrystal Consulting	£ 71,014.00			Mar-07	Mar-15		Tender	Yes	3438042
CH0077	Lease of Timberwolf Chipper	Finance	Lease of Timberwolf Chipper	JCB Finance (Leasing) Ltd	£ 12,786.00			Mar-03	Mar-15		Tender	No	N/A
CH0080	Lease of John Deere Tractor	Finance	Lease of John Deere Tractor	JCB Finance (Leasing) Ltd	£ 11,278.00			Mar-01	Mar-15		Tender	No	N/A
CH0081	Treasury Advisory Services	Finance	Treasury Advisory Services	Sector Treasury Services Ltd	£ 54,000 (shared)			Apr-10	Mar-14		Quotation	Yes	2652033
CH0082	Banking Services	Finance	Banking Services	Barclays Bank	£ 77,000.00			Apr-13	Mar-18		Tender	No	N/A
CH0083	Legal Reference Material	Governance	Legal Reference Material	Westlaw UK	£ 20,307.00			Jan-13	Dec-15	Jul-15	Quotation	No	N/A
CH0084	Legal Reference Material	Governance	Legal Reference Material	Lexis Nexis	£ 17,496.00			Apr-13	Mar-16	Jul-15	Quotation	No	N/A
CH0086	Elections Stationery	Governance	Elections Stationery	Print Image Network Ltd	£ 50,000.00			Annual				Yes	4009079
				Red Rose Building Maintenance - Lots 1 ,4								Yes	N/A
				A Middleton Hard Landscapes - Lot 1,8								Yes	N/A
	Repairs & Maintenance Framework		Repairs & Maintenance Framework	Wright Build Ltd - Lots 1,2,3,5,7,8								Yes	1401191
	Covering Eight different Lots:		Covering Eight different Lots:	Glenn Slater Contractors Ltd - Lots 1,2,7								Yes	4833496
				Hughes Bros (Builders & Joiners) Ltd - Lots 1,3,4,8								Yes	3091639
	Lot 1 - Groundworks		Lot 1 - Groundworks	Cooper Bespoke Joinery Ltd - Lots 2,8								Yes	6378016
	Lot 2 - Woodwork (including Upvc items)		Lot 2 - Woodwork (including Upvc items)	PDP Property Services Ltd - Lots 2,8								Yes	6399076
CH0087		Property Services		North Star Estates Ltd - Lots 2,4,7	£ 192,000.00			May-14	Apr-16		Tender	Yes	6859455
	Lot 3 - Plumbing		Lot 3 - Plumbing	Reid Construction & Landscaping - Lot 3								Yes	N/A
	Lot 4 - Drainage		Lot 4 - Drainage	Stringfellow Building Contractors Ltd - Lot 3								Yes	3273680
	Lot 5 - Mechanical Engineering		Lot 5 - Mechanical Engineering	Holgates (Maintenance) Ltd - Lots 3,5								Yes	4530316
	Lot 7 - General Building		Lot 7 - General Building	Drainage Advisory Services & Assistance Ltd - Lot 4								Yes	6228922
	Lot 8 - Painting & Decorating		Lot 8 - Painting & Decorating	Marsden Building & Maintenance Contractors Ltd - Lot 4								Yes	3956980
	Lot 9 - Land Drainage		Lot 9 - Land Drainage	The James Mercer Group Ltd - Lot 5								Yes	3917286
				T Jolly Services (UK) Ltd - Lot 5								Yes	7886444
				G I Hopley Ltd - Lot 5								Yes	1877007
				CNM Joinery Ltd - Lot 7								Yes	8567320
				Arkon Construction - Lot 7								Yes	8423184
				Reid Construction & Landscaping - Lot 9								Yes	N/A
				Ezee Environmental Ltd - Lot 9								Yes	5180983
				Lanes Group Plc - Lot 9								No	N/A
				UKDN Waterflow Ltd - Lot 9								No	N/A
CH0088	Asset Management Software	Property Services	Asset Management Software	The Technology Forge Ltd	Various			Jul-14	Annual Maintenance			Yes	2293004
CH0090	Electronic Card Payment Services	Finance	Electronic Card Payment Services	Allpay Ltd	£ 84,000.00			Feb-11	Jan-15			No	N/A
CH0091	Core Financial Management Information Systems annual maintenance	Finance	Core Financial Management Information Systems annual maintenance	Civica UK Ltd				Apr-05	Annual Maintenance			No	N/A
CH0092	e-Modules & Alerters for Core FMIS	Finance	e-Modules & Alerters for Core FMIS	Civica UK Ltd	£ 47,598.00			Aug-08	Jul-14			No	N/A
CH0093	Hosted e-Payments & Cash Receipting	Finance	Hosted e-Payments & Cash Receipting	Civica UK Ltd	£ 37,500.00			Apr-13	Mar-16			No	N/A
CH0098	Supply of wheeled bin and recycling containers	Streetscene & Leisure contracts	Supply of wheeled bin and recycling containers	Straight plc	£ 34,535.00			Oct-14	Mar-15		Quotation	No	N/A
CH0099	Supply of Copier Paper	Chief Executive's	Supply of Copier Paper	Premier Paper	£ 12,000.00			Jun-13	May-15		Quotation	No	N/A
CH0100	Lease of Vehicles	Finance	2x Swingo Compact Sweepers	Cranmer Lawrence	£ 130,828.00			Aug-14	Aug-19		Tender	No	N/A
CH0101	Lease of Vehicles	Finance	Johnston Dual Sweeper	SG Equipment Finance	£ 102,505.80			Aug-14	Aug-19		Tender	No	N/A
CH0102	Lease of Vehicles	Finance	John Deere & Kubota Tractor	JCB Finance Ltd	£ 65,868.50			Aug-14	Aug-24		Tender	No	N/A
CH0103	Lease of Vehicles	Finance	Various Mowers	JCB Finance Ltd	£ 84,378.95			Aug-14	Aug-19		Tender	No	N/A
CH0104	Mediation Service	Health, Environment & Neighbourhoods	Mediation Services	Manchester City Council	£ 7,000.00			Dec-14	Dec-15		Quotation	No	N/A

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CH0146	Design of Evaders Garden	Streetscene & Leisure contracts	Design of Evaders Garden	John Everiss Design	£ 40,000.00			Mar-15	Jul-15			Yes	N/A
CH0147	Docs Online Managed Service	ICT	Docs Online Managed Service	Northgate Information Solutions UK Ltd	£ 14,400.00			Apr-15	Mar-17			No	N/A
CH0148	Provision of Skips & Removal, Transfer & Disposal Of Waste	Streetscene & Leisure contracts	Provision of Skips & Removal, Transfer & Disposal Of Waste	Neales Waste Management	£ 61,026.00			Apr-15	Mar-17	Dec-16	Quotation	Yes	2646317
CH0149	Trade Waste Collection and Disposal Service	Streetscene & Leisure contracts	Trade Waste Collection and Disposal Service	Neales Waste Management	£ 99,997.00			Apr-15	Mar-17	Dec-16	Quotation	Yes	2646317
CH0150	Supply & Delivery of a Ride-On Cut & Collect Mower	Streetscene & Leisure contracts	Supply & Delivery of a Ride-On Cut & Collect Mower	Balmers G M	£ 11,600.00			May-15	May-15		Quotation	Yes	8099551
CH0151	Supply and Delivery of a Utility vehicle	Streetscene & Leisure contracts	Supply and Delivery of a Utility Vehicle	F R Sharrock Ltd	£ 10,756.00			May-15	May-15		Quotation	Yes	599323
CH0152	Supply or Electricity	Governance	Supply of Electricity	N Power	£ 709,208.00			Apr-15	Mar-19		Framework	No	
CH0153	Provision and installation of Choose Chorley for Business inward investment signage at Junction 8 of M61	Economic Development - Employment, Skills & Business Support	Inward Investment Signage	Poppy Signs	£ 8,496.15			Apr-15	Jun-15		Quotation	Yes	6403394
CH0154	Maintenance of 24 parking meters on Council owned car parks	Streetscene & Leisure contracts	Repairs & Maintenance	Parkeon Ltd	£ 13,100.00			Jul-14	Jun-15				N/A
CH0155	Clinical waste disposal	Streetscene & Leisure contracts	Disposal of clinical waste	Lancashire Teaching Hospitals		£ 13,800.00		Apr-15	Mar-16	Annual		No	N/A
CH0156	Supply of wheeled bins	Streetscene & Leisure contracts	Supply of wheeled bins	A & C Weber UK Ltd	£ 35,640.00			Apr-15	May-15		Quotation	No	N/A
CH0157	Software licenses and maintenance	Governance	Provision of licenses and software maintenance for various modules concerned with the provision of Electoral Services	Halarose Limited		£ 16,706.78				Annual		Yes	1362834
CH0158	Security and Fire Alarms	Governance	Annual maintenance and repairs to the Intruder and fire alarm systems for the Town Hall and Civic Offices.	ADT Fire and Security		£ 26,604.10				Annual		No	N/A
CH0159	Robinia play equipment for Carr Brook	Streetscene & Leisure contracts	Robinia play equipment for Carr Brook	JSC Leisure	£ 8,136.03			May-15	Jun-15			No	N/A
CH0160	Supply and delivery of 28 rolls of Grass Protecta and anchor pins	Streetscene and Leisure Contracts	Supply and delivery of 28 rolls of Grass Protecta and anchor pins	Groundtrax Systems Ltd	£ 9,405.00			Jun-15	Jul-15		Quotation	Yes	7493268
CH0161	Mechanical and Electrical Engineer	Policy and Communications	M&E Engineer and BREAAAM Assessor	Hulley & Kirkwood	£ 9,250.00			Mar-15	Jul-15			Yes	132484
CH0162	To Sponsor an Access Guide	Policy and Communications	Survey of venues and production of access revies	Disabled Enabled Limited trading as DisabledGo	£ 15,230.00			Apr-15	Mar-18			No	N/A
Updated June 2015													
<i>Whilst the Council endeavours to ensure that this information is complete and up to date, this cannot always be guaranteed. The Council will update this information quarterly. If you have any queries about the accuracy of this information please speak to Janet Hinds or Elaine Evans in the Shared Services Procurement Team on 01257 515622/5638</i>													